

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, December 3, 2019, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, December 3, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

**Present:** Alan Himelhoch, Alexander Isaac, Gloria Nealy, Jeffrey M. Peake, Martin Cousineau, Mike LaPointe, and Reggie Smith.


**Absent:** David Martin, Cheryl Sclater, and Ted Henry.

**Others Present:** Larry Green, Derek Bradshaw, Christine Durgan, Sheila Taylor, Jason Nordberg, Brett Blankenship, and Nichole Odette.

Chairperson Himelhoch stated that Cheryl Sclater is undergoing hip replacement surgery, so please keep her in your thoughts.

**III. MINUTES**

 **A. Minutes of the November 6, 2019 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Mike LaPointe, **Seconded by** Jeffrey M. Peake, to approve the minutes of the November 6, 2019 regular meeting as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

Larry Green wished everyone a joyous and safe holiday season and stated that he is looking forward to working with the Planning Commission next year.

 **V. COMMUNICATIONS**

Christine Durgan introduced our new Housing Rehab Specialist, Brett Blankenship, who began working in the Home Improvement Program in late October. HIP staff is holding a Contractor Open House this Thursday in an effort to get more contractors to participate in the program. Over 200 firms were sent invitations, but only 10 have responded so far.

## **VI. COMMITTEE REPORTS**

There were no Committee Reports.

## **VII. NEW BUSINESS**

There was no New Business.

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Martin Cousineau, to approve the December Contract, Vouchers and Bills for a total of \$58,823.38 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

Derek Bradshaw stated that our auditors will be in the office on December 16<sup>th</sup> to begin the GCMPC and GLS Region V audits. Julie Zinger has been working to help us prepare for both audits. Our Community Development Accountant, Holly Halvarson, has taken a position with Yeo & Yeo. Along with a pay increase, the company will assist her in becoming a CPA. Staff will work with HR to hire a temp and then fill the two Accountant positions.


## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – November 2019 Status Report**


Jason Nordberg explained that staff is waiting to receive the final FY 2020 funding allocations from MDOT, which will determine whether project amounts need adjusting. Our projected federal allocations will not change, due to legislation recently passed that removed the option to rescind funding provided through the Fixing America's Surface Transportation (FAST) Act. Typically, a portion of funds allocated through the FAST Act were rescinded at the end of each year.

Derek Bradshaw stated that the Road Commission is optimistic that bids will be received within the next two months concerning the Dort Highway extension project. Items remaining are the purchase of one property and MDOT's approval of final plans for the two roundabouts. The Road Commission must also coordinate with Grand Blanc Township, which will be simultaneously replacing watermains in the area.

 **Motion: Action:** Receive & File, **Moved by** Reggie Smith, **Seconded by** Alexander Isaac, to receive and file the 3-C Transportation Planning report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

 **2. Environmental Program Update – November 2019 Status Report**

Shelia Taylor explained that Resource Recycling Systems is currently gathering data to evaluate the County's existing waste services. Some of the data needed is not available to the County, so staff will be sending a survey out to the local units of government to gather additional information. Results of the survey will be presented during the waste contracting training session to be held next year.

 **Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Alexander Isaac, to receive and file the Environmental Program report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

 **3. Community Development Program – November 2019 Status Report**

Sheila Taylor stated that staff has notified the local units that on-site monitoring of 2017 and 2018 CDBG projects will commence in January. Staff has inspected a potential NSP property in Burton and is waiting for the Realtor to provide the price before deciding whether to move forward.

 **Motion: Action:** Receive & File, **Moved by** Mike LaPointe, **Seconded by** Reggie Smith, to receive and file the Community Development Program report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

 **4. Genesee County Plan Update – November 2019 Status Report**

Christine Durgan stated that the draft *Genesee: Our County, Our Future* plan is complete. The plan has been provided to the Steering Committee for review and comment. The next Steering Committee meeting will take place on December 16<sup>th</sup>. In January, the plan will be presented to all other committees for review and comment, followed by a 30-day public comment period and public input meetings to be held during February. After final approval, an electronic version of the plan will be distributed. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to receive and file the Genesee County Plan Update as presented.  
Motion passed unanimously.  
(Original on file with minutes)

 **5. Director-Coordinator Report – November 2019 Status Report**

Derek Bradshaw explained that Plante Moran is nearing completion of the Opportunity Zones Toolkit for local municipalities. There are approximately 9 Opportunity Zones throughout Genesee County. Over 2,100 students were able to utilize Talent Tour funding to attend the MI Career Quest event held in October.

Genesee County is currently drafting an ORV Ordinance. The Ordinance will enable ATVs and golf carts to drive on the shoulder of roads, except those within cities and villages.

The ORVs will be required to have headlights and taillights and operate under 25 m.p.h. and drivers will be required to wear helmets and be at least 18 years of age. Once passed by the County, Townships can then pass their own local ordinances to either change the criteria or prohibit ORVs from driving on the shoulder altogether. Staff consulted with Shiawassee and Lapeer Counties, which already have ORV Ordinances in place. Discussion ensued.

Jason Nordberg announced that MDOT is holding a public open house on December 11<sup>th</sup> at the Flint Township Police Department regarding proposed designs for the I-69/I-75 interchange project. Presentations will take place at 3:00 p.m. and 5:00 p.m., but MDOT staff will be available all day to go over the plans and answer questions. This multi-year project could potentially cost up to one billion dollars. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Martin Cousineau, **Seconded by** Jeffrey M. Peake, to receive and file the Director-Coordinator report as presented. Motion passed unanimously.  
(Original on file with minutes)

#### **B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.

#### **X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 8:53 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission