

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, July 2, 2019, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, July 2, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Vice Chairperson Isaac called the meeting to order at 8:02 a.m.

 **II. ROLL CALL**

**Present:** Alexander Isaac, Cheryl Sclater, David Martin, Gloria Nealy, Martin Cousineau, and Mike LaPointe.

**Absent:** Alan Himelhoch, Janice Karcher, Reggie Smith, Jeffrey M. Peake, and Ted Henry.

**Others Present:** Larry Green, Derek Bradshaw, Christine Durgan, Sheila Taylor, Jason Nordberg, and Nichole Odette.

**III. MINUTES**

 **A. Minutes of the June 4, 2019 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** David Martin, **Seconded by** Mike LaPointe, approve the June 4, 2019 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

Larry Green wished everyone a safe and happy Fourth of July holiday weekend.

 **V. COMMUNICATIONS**


Derek Bradshaw presented the new Flint River Water Trail Paddlers' Guide, developed by the Flint River Watershed Coalition, Genesee County Parks, and GCMPC. The Paddlers' Guide will be an asset when applying for grant opportunities.

Grand Blanc Township sent the Commission a notice that they are beginning the process of updating their Master Plan.

**VI. COMMITTEE REPORTS**

### **A. Consultant Selection Committee**

Mike LaPointe explained that the Consultant Selection Committee reviewed and discussed the four proposals received for the Genesee County Solid Waste Evaluation. The Committee unanimously agreed to recommend Resource Recycling Systems to the full Commission, with approval for staff to negotiate the contract amount down to \$175,000. Derek Bradshaw stated that the evaluation will be paid through Solid Waste Ordinance Fees and any project implemented as a result of the evaluation, such as the construction of a Materials Recovery Facility (MRF), would be paid through a grant or revenue from the Solid Waste Ordinance and not from the County's general fund. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Cheryl Sclater, to approve the recommendation of the Consultant Selection Committee to select Resource Recycling Systems to perform the Genesee County Solid Waste Evaluation and approval for staff to negotiate the contract price down to \$175,000.

Motion passed unanimously.


(Documents on file with minutes)

### **VII. NEW BUSINESS**

There was no New Business.

### **VIII. FINANCES**

#### **A. Contract, Vouchers and Bills**

 **Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Martin Cousineau, to approve the July Contract, Vouchers and Bills for a total of \$56,918.63 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

#### **B. Commission Expenses and Per Diems**

 **Motion: Action:** Approve, **Moved by** David Martin, **Seconded by** Gloria Nealy, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

#### **C. Financial Update**

Derek Bradshaw noted the reduction in Solid Waste Ordinance fees collected shown on Exhibit IV. Ordinance fees are collected on the cubic yards going to the County's two landfills. The landfill in Montrose Township has raised their tipping costs, which has decreased the amount of trash going into the landfill. The resulting decrease in ordinance fees may affect the quantity and scale of future Recycle Day Events. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Martin Cousineau, **Seconded by** David Martin, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

#### **D. Budget Transfer Request**

Derek Bradshaw explained that since the County switched to a line-item budget, budget adjustments are now required on all line-items that include employee benefits. The net change is zero and there is no change in staff costs.

 **Motion: Action:** Approve, **Moved by** Martin Cousineau, **Seconded by** Cheryl Sclater, to approve the following budget adjustments as presented.  
Motion passed unanimously.  
(Documents on file with minutes)


Derek Bradshaw stated that the transfer of our GIS Specialist to the GIS Department took place effective July 1<sup>st</sup>. A budget transfer request will be prepared for next month's meeting to move the funding for the GIS Specialist position from staff costs into to a line-item to pay the GIS Department.

### **IX. OLD BUSINESS**

#### **A. Project Status**


##### **1. 3-C Transportation Planning – June 2019 Status Report**

Jason Nordberg stated that today is the last day of the public comment period for the 2020-2023 TIP, with a public hearing being held at 5:30 p.m. Any comments received will be incorporated into the document before local approval is requested at the July 17<sup>th</sup> Metropolitan Alliance meeting. The TIP will then be submitted to the state and federal government for final approval. The Roundabout Study RFP has been released and a pre-bid meeting will be held on July 9<sup>th</sup>. Proposals are due on July 30<sup>th</sup>. The Long Range Transportation Plan (LRTP) call for projects was released and applications are due on July 31<sup>st</sup>. Staff received the final report regarding the federal transportation certification review, which included two commendations and eight recommendations. GCMPC was commended for its exemplary regional partnership with the MTA and the use of advanced on-line tools for public involvement. The 8 recommendations are items that staff was working on prior to the federal review, with 6 items already implemented.

 **Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, receive and file the 3-C Transportation Planning report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

##### **2. Environmental Program Update – June 2019 Status Report**

Sheila Taylor reviewed the Environmental Program Update.

 **Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to receive and file the Environmental Program report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

##### **3. Community Development Program – June 2019 Status Report**

Sheila Taylor stated that the Consolidated Annual Performance Report (CAPER), which details for HUD how we spent our funds in 2018, is out for public comment through July

12<sup>th</sup>. A public hearing will be held next week during the Community and Economic Development Committee meeting. Ms. Taylor presented the updated Home Improvement Program (HIP) postcard, as well as a new brochure aimed at recruiting more contractors to participate in the Program. Interested contractors must have a builder's license and lead certification. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **4. Genesee County Plan Update – June 2019 Status Report**

Christine Durgan explained that staff has drafted the plan goals and objectives, which will be identified as visions and targets within the document. Several factors, such as HUD requirements and transportation performance measures, had to be considered when developing the visions and targets. Feedback will be requested from the Steering Committee at the August meeting and then staff will begin drafting the plan. Plan completion is scheduled for the end of December.

 **Motion: Action:** Receive & File, **Moved by** Mike LaPointe, **Seconded by** Martin Cousineau, to receive and file the Genesee County Plan Update as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **5. Director-Coordinator Report – June 2019 Status Report**

Derek Bradshaw gave a brief update on the Michigan Association of Regions (MAR) annual conference held in Sault Ste. Marie. Attendees toured a small business incubator, where some of the entrepreneurs presented their products.

 **Motion: Action:** Receive & File **Moved by** David Martin, **Seconded by** Mike LaPointe, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.

#### **X. ADJOURNMENT**

Vice Chairperson Isaac adjourned the meeting at 9:11 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission