



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmpc.org



DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION MEETING
1101 BEACH STREET, ROOM 223

**Tuesday, September 10, 2019
8:00 A.M.**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
 - ***A. Minutes of the August 6, 2019 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
 - ***A. Consultant Selection Committee
 - ***B. Election Committee
- VII. New Business
 - ***A. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Mass Transportation Authority (MTA) (attached)

Alan Himmelhoch Chairperson	Alexander H. Isaac Vice-Chairperson	Gloria J. Nealy Secretary	Martin Cousineau Commissioner	Ted Henry Commissioner	Janice Karcher Commissioner	Mike LaPointe Commissioner	Jeffrey M. Peake Commissioner	David Martin Commissioner	Cheryl Sclater Commissioner	Reggie Smith Commissioner
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- ***B. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) (attached)

VIII. Finances

- ***A. Contract, Vouchers and Bills (attached)
- ***B. Commission Expenses and Per Diems (to be distributed)
- ***C. Financial Update (to be distributed)

IX. Old Business

A. Project Status

- ***1. 3-C Transportation Planning – August 2019 Status Report (attached)
- ***2. Environmental Program – August 2019 Status Report (attached)
- ***3. Community Development Program – August 2019 Status Report (attached)
- ***4. Genesee County Plan Update – August 2019 Status Report (attached)
- ***5. Director-Coordinator Report – August 2019 Status Report (attached)

B. Commissioner Comments

X. Adjournment

***** Indicates Action Item**

NEXT MEETING: October 1, 2019

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, August 6, 2019, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, August 6, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, David Martin, Gloria Nealy, Jeffrey M. Peake, Mike LaPointe, Reggie Smith, and Ted Henry.

Absent: Janice Karcher, Cheryl Sclater, and Martin Cousineau.

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, Jason Nordberg, Bradley Doane, and Nichole Odette.

III. MINUTES

 **A. Minutes of the July 2, 2019 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Mike LaPointe, **Seconded by** Reggie Smith, to approve the July 2, 2019 regular meeting minutes as presented.

Himelhoch - Abstain

Motion passed.

(Approved minutes are on file in the GCMPC office)

 **V. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **V. COMMUNICATIONS**

A notice announcing that the Village of Goodrich is preparing to update its Master Plan was received.

A. Recycling Participation Study


Bradley Doane, GCMPC Intern, presented the results of the Recycling Participation Study. Staff found that 53% of the residential properties surveyed were recycling; however, residents supplied with wheeled carts recycled at a higher rate (69%) than residents using handheld bins (48%). Municipalities are paying varying rates for recycle collection and

staff recommends negotiating and sharing waste hauler contracts with adjacent communities. Discussion ensued.

VI. COMMITTEE REPORTS

A. Consultant Selection Committee

Mike LaPointe stated that the Consultant Selection Committee reviewed the proposals submitted for audit services and recommends selecting Smith & Klaczkiewicz, PC to perform the 2019 GCMPC audit.

 **Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Ted Henry, to approve the recommendation of the Consultant Selection Committee to select Smith & Klaczkiewicz, PC to perform the FY 2019 GCMPC audit, with the option to extend the agreement for two additional one-year terms.

Motion passed unanimously.

(Documents on file with minutes)


 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to approve the report of the Consultant Selection Committee.

Motion passed unanimously.

VII. NEW BUSINESS

A. Congestion Mitigation Air Quality (CMAQ) Funding Award (Rideshare)

Jason Nordberg explained that GCMPC receives Congestion Mitigation Air Quality (CMAQ) grant funding annually to administer the Rideshare Program in Genesee and Lapeer Counties. The FY 2020 contract with MDOT is for \$112,271 and contains only minor changes from the FY 2019 contract. Chairperson Himelhoch stated that he did not review the contract in his capacity as an Attorney and will rely on Corporation Counsel's approval of the finalized contract language.


 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to enter into the FY 2020 Rideshare contract with MDOT, contingent on approval of the finalized contract language by Corporation Counsel.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to approve the August Contract, Vouchers and Bills for a total of \$3,517.92 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to approve the Commission Expenses and Per Diems as submitted.
Motion passed unanimously.
(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Statements.


 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to approve the Financial Update as presented.
Motion passed unanimously.
(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – July 2019 Status Report


Jason Nordberg reviewed the 3-C Transportation Planning Report.

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Reggie Smith, to receive and file the 3-C Transportation Planning report as presented.
Motion passed unanimously.
(Original on file with minutes)

2. Environmental Program Update – July 2019 Status Report

Sheila Taylor explained that 1,362 vehicles dropped off over 145,000 pounds of household hazardous waste on Saturday, June 8th and the event cost was \$52,000. The Tuesday, July 9th event brought in a record breaking 485 vehicles and over 62,000 of waste, with an event cost of \$27,000. The contractor is paid by the pound for the weekday events and by the vehicle for the Saturday events. Staff is putting together an RFP for hazardous waste services for next year and is proposing to hold two Saturday events and only two Tuesday events, as Solid Waste revenues have gone down.

Resource Recycling Systems, the contractor chosen to perform the Genesee County Solid Waste Evaluation, provided a refined budget under \$175,000 so that contract is going to the County Board for approval. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Environmental Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

3. Community Development Program – July 2019 Status Report

Sheila Taylor reviewed the Community Development Program Report.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to receive and file the Community Development Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

 **4. Genesee County Plan Update – July 2019 Status Report**

Christine Durgan reviewed the Genesee County Plan Update.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to receive and file the Genesee County Plan Update as presented.

Motion passed unanimously.

(Original on file with minutes)

 **5. Director-Coordinator Report – July 2019 Status Report**

Derek Bradshaw stated that staff met with the County's Budget Committee to present the proposed FY 2020 GCMPC budget. The budget request is less than last year and includes matching fund requirements and the Director-Coordinator's salary.

Christine Durgan has taken over supervision of the Home Improvement Program. Sheila Taylor will continue to head up the CDBG, NSP and Solid Waste Programs.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

 **B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.

 **X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission