

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, January 8, 2019, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, January 8, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:03 a.m.

Chairperson Himelhoch congratulated Ted Henry on his new position as Board Chairperson and welcomed him back as a Planning Commissioner.

 **II. ROLL CALL**


Present: Alan Himelhoch, Alexander Isaac, David Martin, Gloria Nealy, Jeffrey M. Peake, John Mandelaris, Janice Karcher, and Ted Henry.

Absent: Cheryl Sclater, Martin Cousineau, and Reggie Smith.

Others Present: Derek Bradshaw, Jason Nordberg, Sheila Taylor, and Nichole Odette.

III. MINUTES

 **A. Minutes of the December 4, 2018 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** John Mandelaris, **Seconded by** Jeffrey M. Peake, to approve the minutes of the December 4, 2018 regular meeting as presented. Motion passed unanimously.
(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **V. COMMUNICATIONS**

John Mandelaris provided the Commissioners with copies of an article regarding Hurley Children's Hospital winning the Vote for Miracles contest.

 **VI. COMMITTEE REPORTS**

John Mandelaris stated that it may be time for a Rules and Procedures Committee meeting. The GCMPC Rules and Procedures/By-Laws are supposed to be reviewed and updated as necessary every three years; they were last updated in April 2016. Staff will


distribute the document and comments can be provided to members of the Rules and Procedures Committee.


Derek Bradshaw explained that staff is in the process of reviewing the GCMPC audit. An additional GCMPC meeting will most likely be scheduled so that Rob Klaczewicz can present the audit and answer questions.

VII. NEW BUSINESS


A. 2019 International Trails Symposium Travel Request

Derek Bradshaw reviewed the 2019 International Trails Symposium Travel Request. Discussion took place regarding the \$30 daily food expense allowed per the County's travel policy.

 **Motion: Action:** Approve, **Moved by** Janice Karcher, **Seconded by** Jeffrey M. Peake, to approve the 2019 International Trails Symposium Travel Request for one staff member to attend the Symposium at an estimated cost of \$1,518.77.

 **Motion: Action:** Amend, **Moved by** Janice Karcher, **Seconded by** Jeffrey M. Peake, to amend the motion to include that staff will follow the County's policy regarding food per diems.

Motion passed unanimously.

 **Motion: Action:** Approve, **Moved by** Janice Karcher, **Seconded by** Jeffrey M. Peake, to approve the 2019 International Trails Symposium Travel Request for one staff member to attend the Symposium at an estimated cost of \$1,518.77 and staff will follow the County's policy regarding food per diems.


Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Chairperson Himelhoch explained that the check in question from last month has been replaced. Janice Karcher asked for clarification on the credit card reimbursement. Derek Bradshaw explained that the \$199 was for a Fred Pryor Career Track training for Nicole Lewis. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Janice Karcher, **Seconded by** Jeffrey M. Peake, to approve the December Contract, Vouchers and Bills for a total of \$7,961.91 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Statements.

Sheila Taylor explained that all haulers that collect waste within the County must have a Solid Waste Permit issued by GCMPC. The permits are \$20 per vehicle and approximately 300 permits are issued annually, generating approximately \$6,000. The majority of Solid Waste Ordinance Fees are paid by the two landfills, which is \$.12 cents per cubic yard; however, haulers that take waste outside of Genesee County pay the Ordinance Fee. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – December 2018 Status Report

Jason Nordberg reviewed the 3-C Transportation Planning Report.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** John Mandelaris, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – December 2018 Status Report

Sheila Taylor stated that \$250,000 was set aside in this year's budget for a Waste Evaluation Study. The study will evaluate current waste management options and recycling rates, as well as explore the feasibility of establishing a Materials Recycling Facility and a permanent recycling center in Genesee County. Staff has completed a Scope of Work and is finalizing an RFP that will go out to bid soon. In order to streamline the Saturday Recycle Day Events, residents will now take appliances with freon directly to Green for Life. Green for Life will transport the appliances to Local 370 for freon removal. Small appliances will continue to be collected by our HHW contractor at all Recycle Day Events. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Janice Karcher, **Seconded by** Alexander Isaac, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – December 2018 Status Report

Sheila Taylor stated that staff reached out to the 8 communities that did not submit pre-applications for 2019-2021 funding, and all but one will be applying for projects. Full project applications are due on Friday. The last Beecher property and the Salem property were both sold in December. One NSP property is currently for sale and one is scheduled

for rehabilitation this year. Approximately \$500,000-700,000 of NSP funding is available, so staff is looking for properties to purchase and rehab. Our new Rehabilitation Inspector, Andrew Trudeau, is starting today. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** John Mandelaris, to receive and file the Community Development Program report as presented.

Motion passed unanimously.
(Original on file with minutes)

4. Genesee County Plan Update – December 2018 Status Report

Derek Bradshaw reviewed the Genesee County Plan Update.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** John Mandelaris, to receive and file the Genesee County Plan Update as presented.

Motion passed unanimously.
(Original on file with minutes)

5. Director-Coordinator Report – December 2018 Status Report

Derek Bradshaw stated that the I-69 Thumb Region received \$306,810 in 2019 Regional Prosperity Initiative (RPI) funding, as well as \$70,000 in asset management funding to collect baseline water and sewer data for the region.

Accountant interviews took place last week and staff anticipates making an offer to one of the candidates after reference checks are completed. Planner interviews are scheduled for later this week.

Chairperson Himelhoch gave a brief overview of a federal lawsuit that has been filed by Operation Unification (OU) against the City of Flint and Genesee County. GCMPC was not separately named in the complaint is only tangentially involved because one paragraph includes GCMPC. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.
(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:09 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission