

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, April 3, 2018, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, April 3, 2018, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:01 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, Cheryl Sclater, David Martin, Gloria Nealy, Janice Karcher, Jeffrey M. Peake, John Mandelaris, and Reggie Smith.

Absent: Martin Cousineau and Mark Young.

Others Present: Larry Green, Kelli Webb, Derek Bradshaw, Sheila Taylor, Jason Nordberg, Damon Fortney, and Nichole Odette.

Derek Bradshaw stated that Commissioner Mark Young apologizes for not attending this morning, but he wanted to remind everyone that they are invited to the State of the County Address tonight at 5:30 p.m. in the Harris Auditorium.

Chairperson Himelhoch stated that the three Planning Commissioners that were up for reappointment are all present, so congratulations on your reappointments, and thank you to Commissioner Young for making the appointments.

III. MINUTES

 **A. Minutes of the March 6, 2018 Regular Meeting**

Motion: Action: Approve, **Moved by** John Mandelaris, **Seconded by** Alexander Isaac, to approve the March 6, 2018 meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **V. COMMUNICATIONS**

There were no Communications.

VI. COMMITTEE REPORTS

A. Personnel Committee

John Mandelaris stated that he has not received any comments regarding the Director-Coordinator's mid-year Goals and Outcomes provided at the March meeting. The next step in the annual evaluation process will be completing the Director-Coordinator evaluation form, which will be provided to Commissioners by June 15th.


 Motion: Action: Accept, **Moved by** Jeffrey M. Peake, **Seconded by** Janice Karcher, to accept the report of the Personnel Committee.

Motion passed unanimously.

VII. NEW BUSINESS

A. FPR-03-18-02; GCCARD, Head Start and Early Head Start Competitive Grant

Damon Fortney gave an overview of FPR-03-18-02; GCCARD, Head Start and Early Head Start Competitive Grant. Kelli Webb, GCCARD Head Start Director, was present to answer questions and offer additional information. Gloria Nealy stated that she will abstain from voting because she is on the Carman-Ainsworth School Board and Parent Policy Council. Discussion ensued.

 Motion: Action: Endorse, **Moved by** Alexander Isaac, **Seconded by** John Mandelaris, to endorse FPR-03-18-02; GCCARD, Head Start and Early Head Start Competitive Grant.

Nealy - abstain

Motion passed.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to approve the April Contract, Vouchers and Bills for a total of \$5,781.03 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Janice Karcher, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Statements.

 Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the Financial Statements as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – March 2018 Status Report

Jason Nordberg reviewed the 3-C Transportation Planning report.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Janice Karcher, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – March 2018 Status Report

Sheila Taylor stated that staff is in the process of distributing the Recycle Day flyers and posters, which list all events for the year. The flyer already has a high frequency of shares on Facebook. Elga Credit Union has generously provided the television advertising on ABC Channel 12. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Janice Karcher, **Seconded by** Alexander Isaac, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – March 2018 Status Report

Sheila Taylor reviewed the Community Development Program report.


 **Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Genesee County Plan Update

Derek Bradshaw stated that staff is in the process of interviewing 300 community stakeholders for input that will help guide development of the Combined Plan. Public kick-off events are scheduled for April 24th at the Fenton Community & Cultural Center, April 25th at the Clio Senior Center, and April 26th at the Flint Farmer's Market. Residents will be asked to take a survey; and for an incentive to participate, their survey could help win a \$2,000 project for their community. Staff is putting together a Steering Committee that will meet once a month during development of the Plan and is looking for representatives from various groups, including GCMPC and the Board of Commissioners. Chairperson Himelhoch asked if any Commissioners would be interested in being a part of the Steering Committee. Janice Karcher volunteered her services.

 **Motion: Action:** Accept, **Moved by** Jeffrey M. Peake, **Seconded by** John Mandelaris, to accept the Genesee County Plan Update as presented.

Motion passed unanimously.

5. Director-Coordinator Report – March 2018 Status Report

Derek Bradshaw reviewed the Director-Coordinator Report. Mr. Bradshaw stated that Nicole Lewis has been promoted to Accounting Supervisor and the Accountant position has been posted on the County's HR website, as well as on Indeed.com. The Rehabilitation Specialist I position is still posted and one applicant was interviewed last week. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Director-Coordinator report as presented.
Motion passed unanimously.
(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Parks and Recreation Commission meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:52 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission