

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, March 6, 2018, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, March 6, 2018, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, David Martin, Gloria Nealy, Janice Karcher, Jeffrey M. Peake, John Mandelaris, and Mark Young.

Absent: Cheryl Sclater, Martin Cousineau, and Reggie Smith.

Others Present: Larry Green, Kelli Webb, Derek Bradshaw, Christine Durgan, Jason Nordberg, Cody Roblyer, and Nichole Odette.

III. MINUTES

 **A. Minutes of the February 6, 2018 Regular Meeting**

Motion: Action: Approve, **Moved by** Janice Karcher, **Seconded by** Alexander Isaac, to approve the February 6, 2018 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **B. Minutes of the February 20, 2018 Special Meeting**

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Janice Karcher, to approve the February 20, 2018 special meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

Larry Green, Mt. Morris Township Supervisor, stated that it is a pleasure to be back.

 **V. COMMUNICATIONS**

Chairperson Himelhoch stated that there are three Commissioners with terms ending on March 28th, Jeffrey M. Peake, Cheryl Sclater, and Alan Himelhoch. If you are interested in serving another term, please email your letter to Joshua Freeman.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. FPR-02-18-01; GCCARD, Head Start and Early Head Start Grant

Cody Roblyer gave an overview of FPR-02-18-01; GCCARD, Head Start and Early Head Start Grant. Kelli Webb, GCCARD Head Start Director, was present to answer questions and offer additional information. Discussion ensued.


 **Motion: Action:** Endorse, **Moved by** Mark Young, **Seconded by** Alexander Isaac, to endorse FPR-02-18-01; GCCARD, Head Start and Early Head Start Grant.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

 **Motion: Action:** Approve, **Moved by** John Mandelaris, **Seconded by** Alexander Isaac, to approve the March Contract, Vouchers and Bills for a total of \$8,200.67 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Mark Young, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Statements.

 **Motion: Action:** Approve, **Moved by** Janice Karcher, **Seconded by** Jeffrey M. Peake, to approve the Financial Statements as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – February 2018 Status Report

Jason Nordberg reviewed the 3-C Transportation Planning Report. Janice Karcher asked if funding has been allocated for the resurfacing of I-475 in Mt. Morris Township. Mr. Nordberg stated that project funds were obligated last year for an upcoming full reconstruction of I-475 from Carpenter Road to Clio Road using a 50-year pavement.

Derek Bradshaw stated that there has been discussion about the State providing an additional \$175 million from the General Fund to road agencies, which could mean an additional \$2.5 million for the Genesee County Road Commission. Discussion ensued.


Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Janice Karcher, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – February 2018 Status Report

Christine Durgan stated that staff is finalizing details for the May 12th Recycle Day and will be meeting with the Grand Blanc Police Department this week to discuss traffic control. This year the advertising materials include all event dates and locations. Staff will be participating in UofM Flint's Earth Day event on April 14th.

 **Motion: Action:** Receive & File, **Moved by** Janice Karcher, **Seconded by** Jeffrey M. Peake, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – February 2018 Status Report

Christine Durgan reviewed the Community Development Program report.

Chairperson Himelhoch stated that the County has purchased Security Credit Union's interest in one of our program properties on Lyndon Avenue. The property had been deeded elsewhere, putting the County out of compliance with program requirements. Instead of paying attorney fees to monitor the bankruptcy, we purchased the first mortgage from Security Credit Union to protect our \$40,000+ mortgage. A signed agreement is in place with Security and we have received the Assignment of Mortgage rights and the Promissory Note. As part of the agreement, Security will now pay their Attorney to bring a motion to bankruptcy court that will remove the property from bankruptcy. Staff is currently working on an arrangement with the Land Bank to manage the property. Derek Bradshaw thanked Chairperson Himelhoch and his firm for providing their services.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Director-Coordinator Report – February 2018 Status Report

Christine Durgan explained that staff is in the process of developing a combined plan that incorporates the three divisions within GCMPC. Each division completes individual plans every five years, but much of the data collection, public participation, and planning efforts overlap. Staff is currently meeting with stakeholders that will be involved in this process to gather input. The plan will be finalized by December 2019.

a. Evaluation Goals and Outcomes Document

Derek Bradshaw gave a report on the status of his anticipated goals and outcomes for 2017-2018. The Planning Commissioners have three weeks to provide written comments regarding his mid-year report to the Personnel Committee.

 **Motion: Action:** Receive & File, **Moved by** Mark Young, **Seconded by** John Mandelaris, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Parks and Recreation Commission meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:16 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission