

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, December 6, 2016, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, December 6, 2016, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, Cheryl Sclater, Gloria Nealy, Jeffrey M. Peake, John Mandelaris, Michael M. Lynch, Reggie Smith, and Mark Young.

Absent: Jamie Curtis and Janice Karcher.

Others Present: Larry Green, Tanya Upthegrove, Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Damon Fortney, Jacob Maurer, and Nichole Odette.

Chairperson Himelhoch thanked Michael M. Lynch for everything that he has done for the County and the Planning Commission. Chairperson Himelhoch also stated that Mr. Lynch has been a stabilizing force throughout his term on the Planning Commission and the consideration he has shown for the Commission throughout his term has been great. Mr. Lynch said thank you and stated that the Planning Commission does good work for the community and that he appreciates having had the chance to be a part of the Commission.

III. MINUTES

 **A. Minutes of the November 1, 2016 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Michael M. Lynch, to approve the November 1, 2016 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

Larry Green, Mt. Morris Township Supervisor, wished the Commissioners a Merry Christmas and safe holiday and stated that it has been a pleasure working with you and thank you for all your help during the year.

 **V. COMMUNICATIONS**

There were no Communications.


VI. COMMITTEE REPORTS

Alan Himelhoch stated that the Personnel Committee will most likely meet in January.

VII. NEW BUSINESS

A. FPR-11-16-17; Regents of the University of Michigan, University of Michigan-Flint Upward Bound Program

Jacob Maurer gave an overview of FPR-11-16-17; Regents of the University of Michigan, University of Michigan-Flint Upward Bound Program. Tanya Upthegrove, Director of the UM-Flint Office of Educational Opportunity Initiatives, was present to answer questions and provide additional information. Discussion ensued.

 **Motion: Action:** Endorse, **Moved by** Alexander Isaac, **Seconded by** Mark Young, to endorse FPR-11-16-17; Regents of the University of Michigan, University of Michigan-Flint Upward Bound Program.

Motion passed unanimously.

(Documents on file with minutes)

B. FOS-10-16-11; Montrose Township – Donald and Helen Morse

Damon Fortney gave a combined overview of the five Montrose Township Farmland and Open Space Reviews for the properties owned by Donald and Helen Morse. Discussion ensued.

 **Motion: Action:** Endorse, **Moved by** Michael M. Lynch, **Seconded by** Mark Young, to endorse FOS-10-16-11, FOS-10-16-12, FOS-10-16-13, FOS-10-16-14, and FOS-10-16-15 Montrose Township Farmland and Open Space Preservation Program reviews.

Motion passed unanimously.

(Documents on file with minutes)

C. FOS-10-16-12; Montrose Township – Donald and Helen Morse

Reviewed and approved under FOS-10-16-11.

D. FOS-10-16-13; Montrose Township – Donald and Helen Morse

Reviewed and approved under FOS-10-16-11.

E. FOS-10-16-14; Montrose Township – Donald and Helen Morse


Reviewed and approved under FOS-10-16-11.

F. FOS-10-16-15; Montrose Township – Donald and Helen Morse

Reviewed and approved under FOS-10-16-11.

VIII. FINANCES

A. Contract, Vouchers and Bills

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Michael M. Lynch, to approve the Contract, Vouchers and Bills for a total of \$303,101.77 and to authorize the proper authorities to sign the checks.
Motion passed unanimously.
(Documents on file with minutes)

B. Commission Expenses and Per Diems

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** John Mandelaris, to approve the Commission Expenses and Per Diems as submitted.
Motion passed unanimously.
(Documents on file with minutes)

C. Budget Sheets


1. 2016 Final Year End Budget Report

Derek Bradshaw stated that our auditing firm is on-site this week and should be finished with our audit by Thursday. Mr. Bradshaw reviewed the 2016 Final Year End Budget Report. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** John Mandelaris, **Seconded by** Jeffrey M. Peake, to approve the 2016 Final Year End Budget Report as presented.
Motion passed unanimously.
(Documents on file with minutes)

2. October 2016 Budget Report

Derek Bradshaw reviewed the October 2016 Budget Report.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to approve the October 2016 Budget Report as presented.
Motion passed unanimously.
(Documents on file with minutes)

D. Budget Transfer Request

Derek Bradshaw reviewed the Budget Transfer Request.


 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the Budget Transfer Request.
Motion passed unanimously.
(Document on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – November 2016 Status Report

Jason Nordberg reviewed the 3-C Transportation Planning report.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Michael M. Lynch, to receive and file the 3-C Transportation Planning report as presented.
Motion passed unanimously.
(Original on file with minutes)

2. Environmental Program Update – November 2016 Status Report

Sheila Taylor stated that Schupan Recycling, which collects the water bottles from the Flint water stations, has recycled 130,000 pounds of plastic over the last year. Republic Services states that 20% of their curbside recycling pickup is plastic bottles. The City of Flint curbside recycling rate has gone from 11% before the water crisis to over 25%.

 **Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** John Mandelaris, to receive and file the Environmental Program report as presented.
Motion passed unanimously.
(Original on file with minutes)


3. Community Development Program – November 2016 Status Report

Sheila Taylor reviewed the Community Development Program report.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Michael M. Lynch, to receive and file the Community Development Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

4. Director-Coordinator Report – November 2016 Status Report

Derek Bradshaw stated that Sharon Gregory, one of the Transportation Planners, is working in the Community Development Program while they are short-staffed and that we are lucky to have someone like her on staff. Staff has made a job offer to one of the Planner I interviewees and is awaiting the background check. The Governor's office has released its 21st Century Infrastructure Commission Report, which provides an infrastructure strategy to address the state's needs in the areas of transportation, water, sewer, energy and communications. The next step will be a regional infrastructure pilot beginning in early 2017. The Michigan Asset Management Council will provide the state with software and implementation assistance for the pilot.

 **Motion: Action:** Receive & File, **Moved by** Michael M. Lynch, **Seconded by** Jeffrey M. Peake, to receive and file the Director-Coordinator report as presented.
Motion passed unanimously.
(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Parks and Recreation Commission meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:52 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission