

GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION MEETING
1101 BEACH STREET, ROOM 223

**Tuesday, January 6, 2015
8:00 A.M.**

A-G-E-N-D-A

- I. Call to Order
- II. Roll Call
- III. Minutes
 - ***A. Minutes of the December 2, 2014 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
 - A. Consumer's Energy Presentation with Kevin Keane, Area Manager
- VI. Committee Reports
- VII. New Business
 - ***A. Federal Transit Administration Master Agreement FY 2015 Approval (attached)
 - B. Region 6 Regional Prosperity Update
- VIII. Finances
 - ***A. Contract, Vouchers and Bills (to be distributed)
 - ***B. Commission Expenses and Per Diems (to be distributed)
 - ***C. Budget Sheets (to be distributed)

***D. Budget Transfer Request (attached)

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning – December 2014 Status Report (attached)

***2. Environmental Program – December 2014 Status Report (attached)

***3. Community Development Program – December 2014 Status Report (attached)

***4. Director-Coordinator Report – December 2014 Status Report (attached)

B. Commissioner Comments

X. Adjournment

*** indicates Action Item

NEXT MEETING: Tuesday, February 3, 2015

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, December 2, 2014, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, December 2, 2014, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:02 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, Cheryl Sclater, Gloria Nealy, Jamie Curtis, Janice Karcher, John Mandelaris, Mark Young, Michael M. Lynch and Ted Henry.

Absent/Excused: Carl V. Arthur III.

Others Present: Larry Green, Elizabeth Hackett, Lamonica Harris, Gloria McCracken, Jennifer Skutt, Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Claire Wilke, Jacob Maurer, Damon Fortney and Nichole Odette.

III. MINUTES

 **Minutes of the November 5, 2014 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Mark Young, **Seconded by** Cheryl Sclater, to approve the November 5, 2014 regular meeting minutes as presented. Motion passed unanimously.
(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

Lamonica Harris introduced herself to the Commission.

Larry Green thanked the Planning Commissioners and staff for everything done for Mt. Morris Township throughout the year and wished the Commission a Merry Christmas and Happy New Year.

 **V. COMMUNICATIONS**

A thank you card was received from Alberta Gunsell for flowers sent by the Planning Commissioners in recognition of her ten years of service.


VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS


A. FPR-10-14-08; GISD, Early Head Start Child Care Partnership

Jacob Maurer gave an overview of FPR-10-14-08; GISD, Early Head Start Child Care Partnership. Dr. Elizabeth Hackett, of the Genesee Intermediate School District, explained that the U.S. Department of Health and Human Services has combined the funding for Early Head Start with the Child Development and Care Partnership. Currently, qualified individuals receive childcare and development stipends for part-time childcare, but by blending these two funds together, now ten-hour child care programs can be offered. Dr. Hackett stated that the grant will help stabilize childcare businesses in the highest poverty zip-codes, help pay for the higher education of staff working in those programs, and subsequently, help them provide better care and qualify for better paying jobs. Discussion ensued.

 **Motion: Action:** Endorse, **Moved by** John Mandelaris, **Seconded by** Mark Young, to endorse FPR-10-14-08; GISD, Early Head Start Child Care Partnership. Motion passed, with one nay from Gloria Nealy.
(Documents on file with minutes)


B. FPR-10-14-11; Family Service Agency of Mid-Michigan, Foster Grandparent Program

Claire Wilke stated that Family Service Agency of Mid-Michigan (FSA) has already received \$54,767 for the first year of this three-year grant. Gloria McCracken, of Family Service Agency, stated that the Foster Grandparent Program has been in place for 37 years. Program feedback collected at the end of each school year has shown that children in the Foster Grandparent Program improve their reading and math skills by 90% and are better equipped to move on to Kindergarten. Discussion ensued.

 **Motion: Action:** Endorse, **Moved by** Alexander Isaac, **Seconded by** Michael M. Lynch, to endorse FPR-10-14-11; Family Service Agency of Mid-Michigan, Foster Grandparent Program. Motion passed unanimously.
(Documents on file with minutes)


C. FOS-11-14-09; Davison Township – Section 12 – Forro

Damon Fortney gave an overview of FOS-11-14-09; Davison Township – Section 12 – Forro. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Alexander Isaac, to approve staff recommendations that the requirements are met for FOS-11-14-09. Motion passed unanimously.
(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Janice Karcher, to approve the Contract, Vouchers and Bills for a total of \$2,042.68 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Budget Sheets

Derek Bradshaw reviewed the September and October Budget sheets. Due to an accounting change this year, the Director Salary line item for 2014 shows a variance of \$9,363. Previously, longevity had been included in the Other Fringes line items; however, the Accountants advised staff that longevity should be included in the Salary line items instead. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Janice Karcher, **Seconded by** Mark Young, to approve the Budget Sheets as presented.

Motion passed unanimously.


(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – November 2014 Status Report

Jason Nordberg reviewed the 3-C Transportation Planning Status report. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** John Mandelaris, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – November 2014 Status Report

Sheila Taylor explained that staff is currently working on a program that will meet the goals of two GCMPC programs, recycling plastic bags and assisting the over 3,000 homeless persons in Genesee County. Five to six hundred plastic bags are cut into strips and knitted together to form blankets or sleeping mats. Several community agencies, including the Continuum of Care, the United Way, Habitat for Humanity, and Resource Genesee, have expressed interest in working with this pilot program. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** John Mandelaris, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

 **3. Community Development Program – November 2014 Status Report**

Sheila Taylor reviewed the Community Development Program report.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Janice Karcher, to receive & file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

 **4. Directors-Coordinator Report – November 2014 Status Report**

Derek Bradshaw stated that the House currently has a bill up for vote in order to raise the State's gas tax, which will to help fund road improvements; however, the last attempt to raise the gas tax was not passed. Discussion ensued.

Derek Bradshaw stated that a new Secretary, Debby Compton, will start on December 8th. Additionally, the GCMPC audit will start next week and staff's goal is to get it to the County two to three weeks earlier this year.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** John Mandelaris, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

 **B. Commissioner Comments**

Commissioners made comments at this time.

 **X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 9:21 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission

January 6, 2015

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Principal Planner
Genesee County Metropolitan Planning Commission

SUBJECT: **Federal Transit Administration (FTA) Master Agreement FY 2015 Approval**

Attached is a new agreement between the Federal Transit Administration (FTA) and GCMPC for FY 2015. The agreement outlines the standard terms and conditions governing the administration of 5303 FTA funds. The funds are used for a portion of GCMPC staff costs and various transit projects. The agreement is required to be in place in order for GCMPC to receive federal funds for work completed. Corporation Counsel has reviewed the new agreement proposed by FTA, effective from October 1, 2014 to September 30, 2015, and has approved the agreement language. Due to the length of the contract, we have provided a web link for your convenience http://gcmnpc.org/wp-content/uploads/2014/12/3076_Planning2015Contract.pdf.

Staff recommends approval of the contract and requests permission for Derek Bradshaw, Director-Coordinator, to sign the agreement.

January 6, 2014

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director-Coordinator

SUBJECT: **Budget Transfer Request**

As part of the budgetary process, staff must make any necessary transfers to avoid line item shortages during the fiscal year. At this time, staff is requesting approval for the following budget transfer.

- Transfer from Planning, Consultants line item #242-4163-46045 to Supplies Software line item #242-4163-35055 - \$8,800.

January 6, 2014

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Principal Planner
Genesee County Metropolitan Planning Commission

SUBJECT: 3-C Transportation Planning – December 2014 Status Report

Genesee County 2040 Long Range Transportation Plan (LRTP)

The 2040 LRTP is currently out for a 30 Day public comment period from December 9th to January 7th, with a public hearing on January 7th. Staff will be asking for final approval of the Plan at the January 21st Metropolitan Alliance meeting.

Federal Transportation Certification Review

The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) will be conducting a Federal review to assess compliance with Federal regulations pertaining to the transportation planning process conducted by the Genesee County Metropolitan Alliance, the Michigan Department of Transportation, Mass Transit Authority, and local units of government in the Flint area on February 3rd, 4th, and 5th. In order for any federal transportation funds to be spent in Genesee County, the MPO process must be certified every four years by the federal agencies to be in compliance with federal planning requirements. The schedule for the review is as follows:

- Public meeting on Tuesday, February 3, 2015 (5 p.m. to 7 p.m.)
In Harris Auditorium
- On-site review Wednesday, February 4, 2015 (8 a.m. to 5 p.m.) – At GCMPC
- On-site review Thursday, February 5, 2015 (8 a.m. to 12:00 p.m.) – At GCMPC

Rideshare Program

During the month of December staff promoted the Rideshare Program by providing 50 Rideshare applications to the Genesee County Human Resources

AN EQUAL OPPORTUNITY ORGANIZATION

Department, processing one application to the Lapeer Community Mental Health Department, and by providing carpooling referrals to both V-Ride and Enterprise Holdings, the chief rideshare carriers for MDOT. On December 3, 2014, staff attended the monthly Flint/Genesee County Chamber of Commerce meeting and spoke to various attendees regarding the Rideshare Program. The meeting was sponsored by Hurley Hospital and the Old News Boys of Flint and over 250 people attended. Staff also had a follow-up meeting with Community Ventures of Michigan on December 3rd to discuss ways that the Rideshare program could assist Community Venture's' clients in finding suitable transportation for work. On December 18th, staff met with both V- Ride and Michigan Works to provide information on the Rideshare program and to discuss ways in which to maximize resources and provide streamlined services for their clients. Finally, staff is excited to inform everyone that the Carpool World website is up and running in full force.

January 6, 2014

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Principal Planner
Environmental Program

SUBJECT: **Environmental Program Update – December 2014 Status Report**

Solid Waste Program

Staff is currently considering potential dates and locations for the spring 2015 HHW event. The recent request for proposals has been awarded to EQ the Ecological Company.

Staff has remained in contact with the Department of Environmental Quality (DEQ) regarding the Genesee County Solid Waste Plan Amendment. Staff is currently discussing modifications requested by the DEQ.

Staff is continuing to provide support to Lapeer County, in regards to their draft Solid Waste Management Plan Amendment. A final draft of the plan will be presented to the Solid Waste Planning Committee on January 13, 2015. Staff will continue to provide a status of this collaboration in future reports.

January 6, 2015

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Principal Planner
Community Development Program

SUBJECT: **Community Development Program – December 2014 Status Report**

Community Development Block Grant Program (CDBG)

During December, staff conducted a housing windshield survey throughout the County to assess the condition of a random sample of housing across all local units of government. The results from this survey will be analyzed and included in the 2015 – 2018 Consolidated Plan. Staff is currently working on writing the Consolidated Plan and a draft will be prepared by the beginning of February 2015. Staff has also reviewed applications and sent out deficiency letters for the 2015 CDBG funding.

Project highlights during December include senior center improvements and operations, code enforcement activities, removal of architectural barriers and demolition of blighted structures in Genesee Township.

HOME Investment Partnerships Program (HOME)

Genesee County Habitat for Humanity has completed a second HOME-funded project, a new build in the City of Fenton. The three remaining HOME-funded Habitat projects are new builds located in Mt. Morris Township and Thetford Township. Those projects are on schedule to be completed in March 2015.

Home Improvement Program

During the month of December, the HOME Home Improvement Program for seniors completed one residential unit. The unit was assisted through a Deferred Payment Loan. Expenditures for the month totaled \$20,420.00 in Community Development Block Grant funds.



An Equal Opportunity Organization

Equal Housing Opportunity



During the month of December, the CDBG Home Improvement Program completed one residential unit. The unit was assisted through a Deferred Payment Loan. Expenditures for the month totaled \$17,291.00 in Community Development Block Grant funds.

Neighborhood Stabilization Program

During the month of December, one construction contract bid was accepted. Four properties are currently listed for sale, with two of those pending sale, and staff expects two of the properties to close in January. Staff is managing the rehabilitation of one property and specifications are being written for a property in the City of Fenton. Staff is continuing to look for an additional three to four homes to purchase for rehabilitation.

January 6, 2015

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director-Coordinator

SUBJECT: Report of the Director-Coordinator - December 2014 Status Report

GLS Region V

Regional Prosperity

On December 18th the RPI Steering Committee approved the Region 6 Regional Prosperity Plan. Comments and questions on the Plan were sent to the Steering Committee, but the Plan was approved as amended. The changes requested will be completed in early January and the document will be finalized for submittal to the State. An informational graphic of the Plan can be viewed by clicking the following link <http://i-69thumbregion.org/>.

With the approval of the Plan, the RPI Steering Committee is now looking ahead to the next steps. The Office of Management and Budget sent a letter indicating that they would be notifying us by the end of January 2015 regarding our new application for funding. Staff has started working on a Fiber Optic Report on Region 6 and expects to be finished in February.

The next RPI Steering Committee meeting will be held on January 15, 2015 at 10:30 a.m. (location to be determined).

Hazard Mitigation Planning

The Genesee County Hazard Mitigation Plan has received approval from the Genesee County Board of Commissioners and all 33 local units of government. Staff will be sending the resolutions to FEMA as the final step in approval of the Plan.

AN EQUAL OPPORTUNITY ORGANIZATION

Lapeer County's Hazard Mitigation Plan has been adopted by four local units of government and will go on the agendas of the remaining communities for approval in January. Once all of the local units of government have adopted the Plan, the resolutions will be sent to FEMA for final approval.

The next meeting of the GLS Region V Planning and Development Commission is January 27, 2015.