

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, September 9, 2014, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, September 9, 2014, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Alan Himelhoch called the meeting to order at 8:00 a.m.

 **II. Roll Call.**

Present: Alan Himelhoch, Alexander Isaac, Carl V. Arthur III, Gloria Nealy, Jamie Curtis, Janice Karcher, John Mandelaris, Michael M. Lynch and Ted Henry.

Absent/Excused: Cheryl Sclater and Mark Young.

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, Shane Kelley, Claire Wilke, Richard Van Tol, James Yake and Alberta Gunsell.


III. MINUTES

 **A. Minutes of the August 6, 2014 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Carl V. Arthur III, to approve the August 6, 2014 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **B. Minutes of the August 6, 2014 Consultant Committee**

 **Motion: Action:** Approve, **Moved by** John Mandelaris, **Seconded by** Carl V. Arthur III, to approve the August 6, 2014 Consultant Committee meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **V. COMMUNICATIONS**

There were no Communications.

VI. COMMITTEE REPORTS

A. Election Committee

Chairperson Nealy stated that the Election Committee met to prepare a Slate of Officers. The Slate of Officers is: Chairperson – Alan Himelhoch, Vice-Chairman – Alexander Isaac and Secretary – Gloria Nealy.

Chairperson Nealy asked for nominations from the floor for the office of Chairperson for GCMPC.

Motion: Action: Nominate, **Moved by** Jamie Curtis, **Seconded by** John Mandelaris to nominate Alan Himelhoch for Chairperson
Motion passed unanimously
Alan Himelhoch abstained
Nominations were closed for Chairperson.

Chairperson Nealy asked for nominations from the floor for the office of Vice-Chairperson.

Motion: Action: Nominate, **Moved by** Carl V. Arthur III, **Seconded by** Michael Lynch, to nominate Alexander Isaac for Vice-Chairperson.
Motion passed unanimously
Alexander Isaac abstained
Nominations were closed for Vice-Chairperson.


Chairperson Nealy turned the meeting over to the Chairman of GCMPC, Alan Himelhoch, to conduct the election for the office of Secretary. Chairperson Himelhoch asked for nominations from the floor for the office of Secretary.

Motion: Action: Nominate, **Moved by** Jamie Curtis, **Seconded by** Alexander Isaac, to nominate Gloria Nealy for Secretary.
Motion passed unanimously
Gloria Nealy abstained
Nominations for Secretary were closed.

VII. NEW BUSINESS

A. FPR-08-14-07; GISD, Safe & Drug-Free & Communities National Programs

Claire Wilke gave an overview of FPR-08-14-07; GISD, Safe & Drug-Free & Communities National Programs. Mr. Van Tol and Mr. Yake, representatives from the GISD were present to answer questions. Discussion ensued.

 **Motion: Action:** Endorse **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to endorse FPR-08-14-07; GISD, Safe & Drug-Free & Communities National Programs Grant.
Motion passed unanimously.

OLD BUSINESS

B. FPR-06-14-06; Hamilton Community Health Network Inc, Community Programs to Improve Minority Health Grant

Shane Kelley stated that he presented FPR-06-14-06; Hamilton Community Health Network Inc, Community Programs to Improve Minority Health Grant. The representative did not attend this meeting as requested after last month's meeting.


C. Election of Officers

 **Motion:** to accept report, **Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Janice Karcher, to accept the Election Committee report as presented previously. Motion passed unanimously.

The Election of Officers was done during Committee Reports.

VIII. FINANCES

A. Contract, Vouchers and Bills

 **Motion:** **Action:** Approve, **Moved by** Jamie Curtis, **Seconded by** Gloria Nealy, to approve the Contract, Vouchers and Bills for a total of \$141,224.70 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems


 **Motion:** **Action:** Approve, **Moved by** Jamie Curtis, **Seconded by** Ted Henry, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Budget Sheets


Derek Bradshaw reviewed the August Budget sheets.

 **Motion:** **Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to approve the Budget Sheets as presented.

Motion passed unanimously.

(Documents on file with minutes)

D. Budget Transfer

 **Motion:** **Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to approve the following budget adjustments for the Solid Waste Program. Increase the Collections line item by \$19,000 for the September Household Hazardous Waste Collection and to increase the Supplies, Office line item by \$3,500 for the purchase of bins for County Recycling Program.

Motion passed unanimously.


(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – August 2014 Status Report

Derek Bradshaw reviewed the Transportation Report.


 **Motion:** **Action:** Receive & File **Moved by** Alexander Isaac, **Seconded by** Gloria Neal, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original report on file with minutes)

2. Environmental Program Update – August 2014 Status Report

Derek Bradshaw stated that the Fall Household Hazardous Waste collection day is scheduled for September 27th at Goodrich Middle School Flint East – Water Service Center. Goodwill is unable to participate this year as they cannot collect televisions at this time. Another vendor has been contracted with for this fall's event.

 **Motion:** , **Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** John Mandelaris, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original report on file with minutes)

3. Community Development Program – August 2014 Status Report

Sheila Taylor stated that HUD has released the new low-mod income numbers.

 **Motion:** **Action:** Receive and File, **Moved by** Alexander Isaac, **Seconded by** Carl V. Arthur III, to receive & file the Community Development Program report as presented.

Motion passed unanimously.

(Original report on file with minutes)


4. Directors-Coordinator Report – August 2014 Status Report

Derek Bradshaw gave an update on the Regional Prosperity activities.

Training Conference and opportunities for staff was brought to our attention by Mr. Mandelaris. If this is something the board is interested in it can be put into next year's budget. It could be available for one staff and one board member to attend. It was suggested to check into different planning conferences that might offer topics of interest.

The Budget for next fiscal year has been submitted. A Budget Committee meeting and an additional GCMPC meeting will be scheduled to adopt the budget.

The GCMPC Planning Forum will be held October 24th from 8:00 to Noon at MTA. Topics will focus around regional and local topics. An agenda and registration form will be distributed soon.

 **Motion: Action:** Receive & File, **Moved by** John Mandelaris, **Seconded by** Carl V. Arthur III, to receive and file the Director-Coordinator report as presented.
Motion passed unanimously.
(Original report on file with minutes)

 **B. Commissioner Comments**
Commissioners made comments at this time.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:20 a.m.

Respectfully submitted,
Alberta Gunsell, Secretary
Genesee County Metropolitan Planning Commission