


**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, June 5, 2012, 8:00 a.m.**

**MINUTES**

 The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, June 5, 2012, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. Roll Call.**

**Present:** Alan Himelhoch, Alexander Isaac, Cheryl Sclater, Gloria Nealy, Jamie Curtis, John Mandelaris, Miles Gadola and Ted Henry.

**Absent/Excused:** John Burt, Michael M. Lynch and Ron Winters.

**Others Present:** Derek Bradshaw, Chris Durgan, Sharon Gregory, Ann Marie Kerby, Anna King and Ron Fonger.

**II. MINUTES**

 **A. Minutes of the May 1, 2012 Regular Meeting**


 **Motion: Action:** Approve, **Moved by** Jamie Curtis, **Seconded by** Alexander Isaac, to approve the minutes of May 1, 2012 regular meeting as presented. Motion passed unanimously.  
(Approved minutes are on file in the GCMPC office)

 **III. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **IV. COMMUNICATIONS**

Ridership numbers from MTA, and a letter from AquAeTer. Ms. Durgan was asked to have staff review the communication from AquAeTer on the location of the tower in Atlas Township in respects to potential effects on Historic Properties.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Jamie Curtis, to have staff review the request from AquAeTer regarding the potential effects on Historic Properties for the tower placement in Atlas Township and making any recommendations needed. Motion passed unanimously.



## V. COMMITTEE REPORTS

Personnel Committee – Chairperson Himelhoch stated that the deadline for applications was June 14<sup>th</sup>. The position was posted on the county website, but not in the periodicals as requested. Human Resources will be reposting the position and extending the deadline until June 30<sup>th</sup>. The Personnel Committee will screen and interview the candidates. The committee will be John Mandelaris, Alan Himelhoch, Gloria Nealy, Michael Lynch, John Burt, Commissioner Sims, Steve Walker, and Donita Pikes.

Interim Co-Assistant Directors – Mr. Bradshaw stated that due to the changes in the health care, moving to a Director’s position would make Ms. Durgan and himself have to change health care plans during this process. If selected as Assistant Directors this would allow staying under the current health care package. It was suggested to post an Assistant Director position, which would be a 10 day posting. Chairperson Himelhoch stated that the plan of reorganization that was discussed and approved previously is to have one Assistant Director and one Director-Coordinator. Currently we would be hiring two Assistant Directors and after the Director-Coordinator search this would be readjusted to one Assistant Director. The Planning Commission would need to have a Personnel Committee meeting and make a recommendation to the County Board for their July meeting to approve the Co-Assistant Directors.



**Motion: Action:** Amend, **Moved by** Jamie Curtis, **Seconded by** Alexander Isaac, to amend the previous motion regarding Mr. Bradshaw and Ms. Durgan as Acting Assistant Directors. The position will be posted by Human Resources and the candidates will apply. If Mr. Bradshaw and Ms. Durgan are selected, this would be retroactive to June 1<sup>st</sup>.

Motion passed unanimously.

## VI. NEW BUSINESS



### A. FPR-04-12-09; Mott Community College, Beecher and Westwood Heights School District Upward Bound




**Motion: Action:** Endorse, **Moved by** Alexander Isaac, **Seconded by** Miles Gadola, to endorse FPR-04-12-09; Mott Community College, Beecher and Westwood Heights School District Upward Bound Program.

Motion passed unanimously.

(Documents on file with minutes)

 **B. FPR-04-12-10; Mott Community College, Flint Community School District Upward Bound**


 **Motion: Action:** Endorse, **Moved by** Jamie Curtis, **Seconded by** John Mandelaris, to endorse FPR-04-12-10; Mott Community College, Flint Community School District Upward Bound Program.  
Motion passed unanimously.  
(Documents on file with minutes)

 **C. FPR-05-12-11; Mt. Morris Consolidated Schools, Title VII Indian Education**


 **Motion: Action:** Endorse, **Moved by** John Mandelaris, **Seconded by** Jamie Curtis, to endorse FPR-05-12-11; Mt. Morris Consolidated Schools, Title VII Indian Education Program.  
Motion passed unanimously.  
(Documents on file with minutes)

**VII. FINANCES**

 **A. Contract, Vouchers and Bills**

 **Motion: Action:** Approve, **Moved by** Miles Gadola, **Seconded by** Ted Henry, to approve the contract, vouchers and bills as submitted.  
Motion passed unanimously.  
(Documents on file with minutes)

 **B. Commission Expenses and Per Diems**


 **Motion: Action:** Approve, **Moved by** Jamie Curtis, **Seconded by** Miles Gadola, to approve the commission expenses and per diems as submitted.  
Motion passed unanimously.  
(Commission expenses and per diems available in the accounting office)

 **C. Budget Sheets**

 **Motion: Action:** Approve, **Moved by** Jamie Curtis, **Seconded by** John Mandelaris, to approve the Budget Sheets as presented.  
Motion passed unanimously.  
(Documents on file with minutes)

**VIII. OLD BUSINESS**

**A. PROJECT STATUS**

 **1. 3-C Transportation Planning – May 2012 Status Report**

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Jamie Curtis, to receive and file the 3-C Transportation Planning report as presented and to pay for two staff to attend the Michigan Transportation Planning Association Annual Conference in Holland from July 31<sup>st</sup> - August 3<sup>rd</sup> not to exceed \$1,348.00.

Motion passed unanimously.

(Original report on file with the minutes)

 **2. Environmental Program Update – May 2012 Status Report**

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original report on file with the minutes)

 **3. Community Development Program – May 2012 Status Report**

 **Motion: Action:** Approve, **Moved by** John Mandelaris, **Seconded by** Gloria Nealy, to receive and file the Community Development Report as presented.

Motion passed unanimously.

(Original report on file with the minutes)

 **4. Assistant Directors Report**

Will need to have a Budget committee meeting before the new budget.

 **Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Alexander Isaac, to approve the Assistant Directors report as presented.

Motion passed unanimously.

 **B. Commissioner Comments**

Commissioners made comments at this time.

 **IX. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 9:15 a.m.

Respectfully submitted,  
Alberta Gunsell, Secretary