

GENESEE COUNTY METROPOLITAN ALLIANCE

Regular Meeting Minutes

October 21, 2015

The Genesee County Metropolitan Alliance Committee met at 7:00 p.m. on Wednesday, December 17, 2014, in the Harris Auditorium of the Genesee County Administration Building, 1101 Beach Street, Third Floor, Flint, Michigan.

I. CALL TO ORDER

Chairperson Johnson called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

Chairperson Johnson led the Pledge of Allegiance.

III. ROLL CALL

Members present and absent were noted as follows:

| <u>UNIT REPRESENTED</u> | <u>MEMBERS PRESENT</u> | <u>MEMBERS ABSENT</u> |
|---|----------------------------------|---|
| Genesee County City of Burton | | Ellen Ellenburg Vaughn Smith |
| City of Clio | William Kovl | Eric Wiederhold Duane Mosher (A) |
| City of Davison City of Fenton | Joan Snyder Patricia Lockwood | Les Bland Dayne Walling Kay Muhammad (A) Kevin Keane Brad Barrett Matt Telliga |
| City of Flint | | |
| City of Flushing City of Grand Blanc | Ester Galuska | |
| City of Linden | | Susan Soderstrom (A) Ray Culbert Paul Zelenak |
| City of Montrose | Mark Richard | |
| City of Mt. Morris | Dennis Heidenfeldt | |

| | | |
|----------------------|-----------------------------------|---|
| City of Swartz Creek | | Dan Davis Mark Middleton (A) John Gilbert Ronald Schultz |
| Argentine Township | Robert Cole | |
| Atlas Township | | Jane Lefler (A) Shirley Kautman-Jones |
| | Paulette Johnson | |
| Clayton Township | | Tere Onica (A) Rich Tesner |
| | Robert Widigan | |
| Davison Township | | Chris Gehringer (A) Matthew Karr |
| | Robert Cottrell | |
| Fenton Township | | Robert Kesler |
| | Andrew Marko | |
| Flint Township | | Robert Krug (A) Karyn Miller |
| | David Arceo | |
| Flushing Township | | Tracey Tucker (A) Rian Birchmeier |
| | Bill Bain | |
| Forest Township | | Shirley Gage (A) Mary Ann Price Mark Martin (A) |
| Gaines Township | Chuck Timmons Kenneth Draper | |
| Genesee Township | Patricia Witte Marian Michalik | Diane Hyrman (A) |
| Grand Blanc Township | Monica Shapiro | Scott Bennett |
| Montrose Township | | Tom Tithof Mark Emmendorfer |
| Mt. Morris Township | Jerry Deloney Robert Johnson | |
| Mundy Township | Kay Doerr | Jolena Sanders (A) |
| | | Dianne Down (C) Bill Morey (A) |
| Richfield Township | Gerry Masters | Eileen Kerr |
| Thetford Township | | |
| Vienna Township | David Cain | Joseph Rizk (A) |
| Goodrich Village | Doug McAbee | Diane Nowak (A) |

Otisville Village
Otter Lake Village
Lennon Village
Gaines Village

Tim Brannan
Joan Skias

Sam Stiff
Dave Lobdell
Diane Nowak (A)

Federal Highway Admin Andrea Dewey
Gen Cty Drain Comm
Gen Cty Road Comm
GCMPC Derek Bradshaw
Mass Trans Authority

Jeff Wright

Ed Benning
Mary Ann Ketels
Jay Reithel
Pamela Boyd
Larry Doyle

Mich Dept of Trans

OTHERS PRESENT: Ken Johnson, Jason Nordberg, Sharon Gregory and Debby Compton.

IV. Minutes

*****A. Minutes of the September 16, 2015 Regular Meeting**

Chairperson Johnson requested corrections and/or additions to the minutes of the September 16, 2015, regular meeting.

Action Taken: Motion by Dave Cain, supported by Andrew Marko, to approve the minutes of the September 16, 2015, regular meeting as presented.

Motion passed unanimously.

V. Introduction of Guests

Mr. Ken Johnson from the Genesee County Road Commission introduced himself.

VI. Public Comment

Mr. Ken Johnson handed out a brochure on "How to Use a Roundabout." He stated that a roundabout reduces vehicles speeds as well as the number of conflict points. He stated that roundabouts eliminate head-on/left-turn and angle type crashes which frequently result in serious or fatal injuries. Mr. Johnson stated that with the use of yield signs instead of stop signs or traffic signals, vehicles are able to enter the roundabout when there are adequate gaps in the traffic flow. He stated this reduces the number of vehicles which have to stop and also reduces the time vehicles are stopped. He stated this reduces delays and increases the capacity of the intersection. He stated that public education on roundabouts is important and asked that Metro members share copies of the brochures with others. Discussion ensued.

VII. Public Hearing

A. FY 2014-2017 Transportation Improvement Program (TIP) Amendment #12

CHAIRPERSON JOHNSON OPENED THE PUBLIC HEARING AT 7:15 p.m.

Chairperson Johnson provided the public an opportunity to comment on the FY 2014-2017 Transportation Improvement Program (TIP) Amendment #12. Chairperson Johnson repeated this opportunity twice more with no comments at this time.

CHAIRPERSON JOHNSON CLOSED THE PUBLIC HEARING AT 7:17 p.m.

VIII. Finances

Ms. Marian Michalik stated that the bank balance as of September 30, 2015, is \$91.37.

Action Taken: Motion by Robert Cole, supported by Patricia Witte, to approve the Finances as presented.

Motion passed unanimously.

*****A. FY 2016 Dues for Local Units and to Pay Secretarial**

Ms. Marian Michalik stated that the dues will stay the same at \$150.00 a year. She stated that there are 31 local units x \$150.00 = \$4,650.00. Ms. Michalik stated that the secretary cost per month is approximately \$451.00.

Action Taken: Motion by Richard Mark, supported by Robert Widigan, to bill each Local Unit of Government \$150.00 for FY 2016 Metropolitan Alliance dues and to pay secretarial for the FY 2016 once the dues have been collected.

Motion passed unanimously.

IX. Committee Reports

There were no Committee Reports.

X. Old Business

A. 2015 Asset Management PASER Survey Report Update

Ms. Sharon Gregory noted that the information sent with the agenda was wrong and directed everyone's attention to the handout. Staff is streamlining the PASER Report for 2016 and explained the handout.

Mr. Jason Nordberg stated that staff is making the report so local units can take out sections of the report related to their community for distribution.

B. Genesee County Federal Certification Review

Ms. Andrea Dewey stated that every four years Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) conduct a review to assess compliance with Federal regulations

pertaining to the transportation planning process conducted by the Genesee County Metropolitan Alliance, the Michigan Department of Transportation, Mass Transit Authority, and local units of government in the Flint area. Ms. Dewey stated that Genesee County staff does an excellent job, and that the attendees were very well represented. Ms. Dewey stated that their review showed three commendations, seven recommendations and no corrective actions. She stated that staff is going above and beyond federal requirements for planning in this area. Ms. Dewey stated that this MPO has a unique Public Participation Review Committee. She stated that the staff has been invited to present at the Environmental Justice Training in February to share what they do with the rest of the state. Ms. Dewey indicated that the Complete Streets and the Bridge Condition Reports compiled by staff are not required by federal regulations and are great documents to help improve project selection in this area. Ms. Dewey stated that another commendation was for the non-motorized plan. Ms. Dewey indicated that the recommendations are minor and few, and that overall the review found that this MPO does a great job representing Genesee County.

XI. New Business

*****A. FY 2014-2017 Transportation Improvement Program (TIP) Amendment #12**

Ms. Sharon Gregory stated that the FY 2014-2017 Transportation Improvement Program (TIP) Amendment #12 changes two (2) projects and adds two (2) projects to the TIP. Ms. Gregory stated that Amendment #12 meets the financial constraints of the TIP and will have no disproportionately high or adverse impacts to any of the identified Environmental Justice populations in Genesee County. Ms. Gregory stated that at this time, the Technical Advisory Committee is recommending approval of Amendment #12 to the FY 2014-2017 Transportation Improvement Program to the Genesee County Metropolitan Alliance.

Action Taken: Motion by Dennis Heidenfeldt, supported by Marian Michalik, to approve the FY 2014-2017 Transportation Improvement Program (TIP) Amendment #12.

Motion passed unanimously.

*****B. FY 2016 Transportation Improvement Program (TIP) Amendment Schedule**

Ms. Sharon Gregory stated that the FY 2016 Transportation Improvement Program (TIP) Amendment Schedule limits the number of amendment approvals by MDOT and FHWA to six (6) annually. Ms. Gregory stated that the Technical Advisory Committee recommends that the Genesee County Metropolitan Alliance follow this schedule

and take action on amendments six (6) times per year. Ms. Gregory stated that the Technical advisory Committee is recommending approval of the FY 2016 TIP Amendment Schedule to the Genesee County Metropolitan Alliance.

Action Taken: Motion by Dennis Heidenfeldt, supported by Robert Widigan, to approve the FY 2016 Transportation Improvement Program (TIP) Amendment Schedule and to take action on Amendments six (6) times per year.

Motion passed unanimously.

*****C. FY 2017-2020 Transportation Improvement Program (TIP) Funding Estimates**

Ms. Sharon Gregory stated that with the uncertainty of a new transportation legislation, MDOT has advised MPOs to use the FY 2015 allocations as estimates for annual funding levels for the FY 2017-2020 TIP. Staff supplied the committee with estimated annual funding levels for the TIP application categories, along with Congestion Mitigation Air Quality (CMAQ), based on the FY 2015 funding allocations. Ms. Gregory stated that the Transportation System Management (TSM) Subcommittee met on September 3, 2015 and reviewed these TIP funding estimates. The TSM recommended approval of the funding estimates to the Technical Advisory Committee. Ms. Gregory stated that at this time, The Technical Advisory Committee is recommending approval of the FY 2017-2020 TIP Funding Estimates to the Genesee County Metropolitan Alliance.

Action Taken: Motion by Robert Cole, supported by Gerald Masters, to approve the FY 2017-2020 Transportation Improvement Program (TIP) Funding Estimates.

Motion passed unanimously.

D. FY 2017-2020 Transportation Improvement Program (TIP) Call for Projects

Ms. Sharon Gregory stated that meetings of the Transportation System Management Subcommittee (TSM) were held to review the draft TIP policies, procedures, and applications. She stated that staff incorporated TSM's comments into the draft documents, and the TAC reviewed these documents. Ms. Gregory stated that with policies, procedures, and applications in place, the FY 2017-2020 TIP Call for Projects was able to move forward. She stated that the Call officially began on Sunday, October 11, 2015 with the public notice appearing in the Flint Journal. Ms. Gregory stated that staff set up meetings to go over the project applications in the first weeks of the Call. Ms. Gregory

stated that Project applications will be due to staff by Friday, November 13, 2015 at 5:00 p.m. She stated that staff expects to be doing project site visits from November 16th to November 25th. Ms. Gregory stated that a non-prioritized draft list of TIP projects should be ready for TAC review in January, 2016. She stated final approval of the FY 2017-2020 TIP will occur in June 2016 through TAC and Metro. Ms. Gregory also stated that if anyone had questions regarding this process they could contact her.

E. Local Road Safety Plans Update

Ms. Sharon Gregory stated that the Michigan Department of Transportation (MDOT) has begun working with Regional Planning Organizations to develop Local Road Safety Plans (LRSPs). She stated that a LRSP provides an opportunity for safety stakeholders and involved agencies at all levels of government to work together to align and leverage resources to address safety challenges. Ms. Gregory stated that MDOT is currently working with two regions in the state as part of a pilot program and the results of this program are currently being evaluated to refine the process for other regions. She stated the Atkins Group has been selected as the consultant to develop LRSPs for GLS Region V during FY 2016 and 2017. She stated that Genesee County, as part of GLS Region V, will work with Atkins during this process. Ms. Gregory stated that if you have any questions please feel free to contact Damon Fortney of our office.

F. Governor's Regional Transit Mobility Initiative Update

Ms. Sharon Gregory stated that Phase 2 of the Regional Transit Mobility Initiative is currently underway. She stated that KFH Group will conduct a statewide transportation study to look at regional gaps in mobility, barriers and opportunities to meeting transportation needs, and to identify actions that can be taken by local transportation providers and 2-1-1s to increase mobility. She stated that at the meetings in September, participants had the opportunity to discuss transportation needs and provide thoughts on potential strategies, projects, and services to improve regional mobility. Ms. Gregory stated that the next steps include prioritization of the transit strategies gathered at the September meetings and a final report expected by December 2015. Ms. Gregory stated that if you have any questions regarding the Governor's Regional Transit Mobility Initiative please feel free to contact Jacob Maurer of our office.

XII. Other Business

There was no Other Business.

XIII. Announcements

10th Annual Genesee County Planning Forum

Ms. Sharon Gregory stated that the 10th Annual Genesee County Planning Forum will be held on Friday, October 23rd at the Mass Transportation Authority offices. She stated that the event is free, and there is still room available.

Mr. Derek Bradshaw stated that anyone interested in attending the Planning Forum can just talk to Ms. Debby here tonight and she will get you signed up.

Mr. Derek Bradshaw stated that the ribbon cutting for the Iron Belle Trail is tomorrow at 10:45 a.m. Hot cider and donuts will be available. He stated that hopefully this is the first of many more to come in Genesee County.

Ms. Patricia Witte stated that Ladies Night Out at Crossroads Village & Huckleberry Railroad is Monday, November 16, 2015 from 4:00 p.m. to 9:00 p.m. She stated that tickets are \$5.00 to get in and the village will be decorated. Ms. Witte provided a handout for the event.

XIV. Adjournment

Chairperson Johnson adjourned the meeting at 7:50 p.m.

Respectfully submitted,
Debby Compton, Secretary
Genesee County Metropolitan Planning Commission