

# GENESEE COUNTY METROPOLITAN ALLIANCE

## Regular Meeting Minutes

June 17, 2015

The Genesee County Metropolitan Alliance Committee met at 7:00 p.m. on Wednesday, June 17, 2015, in the Harris Auditorium of the Genesee County Administration Building, 1101 Beach Street, Third Floor, Flint, Michigan.

**I. CALL TO ORDER**

Chairperson Johnson called the meeting to order at 7:02 p.m.

**II. PLEDGE OF ALLEGIANCE**

Chairperson Johnson led the Pledge of Allegiance.

**III. ROLL CALL**

Members present and absent were noted as follows:

**UNIT REPRESENTED**

**MEMBERS PRESENT**

**MEMBERS ABSENT**

Genesee County  
City of Burton

City of Clio

City of Davison  
City of Fenton

City of Flint

City of Flushing  
City of Grand Blanc

City of Linden

City of Montrose

City of Mt. Morris

Kay Muhammad (A)

Ester Galuska

Mark Richard

Ellen Ellenburg  
Robert Spose  
William Kovl  
Eric Wiederhold  
Duane Mosher (A)  
Joan Snyder  
Patricia Lockwood  
Les Bland  
Dayne Walling  
Megan Hunter

Kevin Keane  
Brad Barrett  
Matt Telliga

Susan Soderstrom (A)  
Ray Culbert  
Paul Zelenak

Dennis Heidenfeldt  
Dan Davis

|                      |                                   |  |
|----------------------|-----------------------------------|--|
| City of Swartz Creek | John Gilbert                      | Mark Middleton (A)   |
| Argentine Township   | Robert Cole                       | Ronald Schultz   |
| Atlas Township       | Paulette Johnson                  | Denise Graves (A)<br>Shirley Kautman-Jones   |
| Clayton Township     | Robert Widigan                    | Tere Onica (A)<br>Rich Tesner  |
| Davison Township     |                                   | Rick Caruso (A)<br>Matthew Karr<br>Robert Cotrell<br>Vince Lorraine  |
| Fenton Township      | Andy Marko                        | Robert Krug (A)<br>Karyn Miller  |
| Flint Township       | David Arceo                       | Tracey Tucker (A)<br>Rian Birchmeier<br>Bill Bain<br>Shirley Gage (A)<br>Mary Ann Price<br>Burt Banks<br>Mark Martin (A) |
| Flushing Township    |                                   |  |
| Forest Township      |                                   |  |
| Gaines Township      | Chuck Timmons<br>Kenneth Draper   | Diane Hyrman (A)   |
| Genesee Township     | Patricia Witte<br>Marian Michalik | Scott Bennett  |
| Grand Blanc Township | Tom Tithof                        | Jerry Deloney  |
| Montrose Township    | Robert Johnson                    | Brian Baxter (A)   |
| Mt. Morris Township  | Kay Doerr<br>Dianne Down          | Bill Morey (A)<br>Gerry Masters  |
| Mundy Township       |                                   |  |
| Richfield Township   |                                   |  |
| Theftord Township    |                                   |  |
| Vienna Township      | David Cain                        |  |
| Goodrich Village     | Doug McAbee                       |  |
| Otisville Village    |                                   |  |
| Otter Lake Village   |                                   |  |
| Lennon Village       |                                   | Joan Skias   |

Gaines Village

Sam Stiff  
Dave Lobdell  
Kathy Volkening (A)  
Andrea Dewey  
Jeff Wright

Federal Highway Admin  
Gen Cty Drain Comm  
Gen Cty Road Comm  
GCMPC

Derek Bradshaw

Mass Trans Authority  
Mich Dept of Trans

Jay Reithel

Ed Benning

Pamela Boyd  
Linda Burchell

**OTHERS PRESENT:** Jason Nordberg, Sharon Gregory and Debby Compton.

**IV. MINUTES**

**A. Minutes of the May 20, 2015 Regular Meeting**

Chairperson Johnson requested corrections and/or additions to the minutes of the May 20, 2015, regular meeting.

Action Taken:       **Motion by** Robert Cole, **supported by** Marian Michalik, to approve the minutes of the May 20, 2015, regular meeting as presented.

MOTION CARRIED UNANIMOUSLY

**V. INTRODUCTION OF GUESTS**

No one spoke at this time.

**VI. PUBLIC COMMENT**

There were no Public Comments.

**VII. PUBLIC HEARING**

**A. FY 2014-2017 Transportation Improvement Program (TIP) Amendment #10**

CHAIRPERSON JOHNSON OPENED THE PUBLIC HEARING AT 7:08 p.m.

Chairperson Johnson provided the public an opportunity to comment on the FY 2014-2017 Transportation Improvement Program Amendment #10. Chairperson Johnson repeated this opportunity for comments twice more with no comments at this time.

CHAIRPERSON JOHNSON CLOSED THE PUBLIC HEARING AT 7:09 p.m.

**VIII. FINANCES**

Ms. Michalik stated all dues are paid to date at this time.

Action Taken:       **Motion by** Mark Richard, **supported by** John Gilbert, to accept

the Treasurer's report as presented.  
MOTION CARRIED UNANIMOUSLY

**IX. COMMITTEE REPORTS**

There were no Committee Reports

**X. OLD BUSINESS**

**A. Genesee County Travel Demand Model RFP Update**

Ms. Sharon Gregory stated currently staff is working with the Model Development Committee (MDC) on selecting a consultant for updating and improving the Genesee County Urban Travel Demand Model for the 2045 Long Range Transportation Plan. Ms. Gregory stated four proposals were received. Scoring for Phase I was based on the technical qualifications of the applicants. Phase II of the process consisted of interviews with a short list of qualified applicants and those selected for Phase II were interviewed on June 11, 2015. After phase I and phase II scores were tallied, cost proposals were opened and scored. Staff will receive approval to award the contract at the July Genesee County Planning Commission meeting. An update of the consultant selection will be provided at the next meeting.

**B. TIP General Program Accounts (GPAs) Update**

Ms. Sharon Gregory stated staff will be reviewing the FY 2016 projects in our current Transportation Improvement Program (TIP), to see which projects can be moved into General Program Accounts (GPAs). Ms. Gregory stated GPAs are a tool to streamline the TIP management process and to help reduce the number of TIP amendments. Ms. Gregory stated staff will be contacting the local road agencies that have eligible 2016 projects to discuss the GPA process. Ms. Gregory also stated staff expects to have a TIP amendment in September which will move the appropriate projects into GPAs.

**XI. NEW BUSINESS**

**A. FY 2017 Call for Safety Projects**

Ms. Gregory stated the Michigan Department of Transportation (MDOT) released a Call for Safety Projects to all local road agencies for the 2017 fiscal year. She stated MDOT is requesting project applications be submitted to their office by Friday, August 14, 2015. In order to have time to review and endorse the applications, staff is asking that copies of applications including the corresponding UD-10 forms be submitted to our office by 5:00 p.m. on Friday, July 31, 2015. Ms. Gregory stated applications will be ranked using the MDOT Time-of-Return Analysis, and a resolution prioritizing and endorsing the submitted projects will be sent to MDOT after the September 16, 2015 Genesee County Metropolitan Alliance meeting. Ms. Gregory stated the Technical Advisory Committee is recommending to the Metropolitan Alliance that the FY 2017 Call for Safety Projects be reviewed and endorsed by the Genesee County Metropolitan Planning Commission staff because of anticipated July and August meeting cancellations.

Action Taken:           **Motion by** Robert Cole, **supported by** Patricia Witte, to approve the review and endorsement of the 2017 Call for Safety Projects by the Genesee County Metropolitan Planning Commission staff.  
MOTION CARRIED UNANIMOUSLY

**B.       2014-2017 Transportation Improvement Program (TIP) Amendment #10**

Ms. Sharon Gregory stated the FY 2014-2017 TIP Amendment #10 changes three (3) projects in the TIP, adds seventeen (17) projects, and deletes two (2) projects. She stated this amendment meets the financial constraints of the TIP and will have no disproportionately high or adverse impacts to any of the identified Environmental Justice (EJ) populations in Genesee County. Ms. Gregory stated the Technical Advisory Committee is recommending approval of Amendment #10 to the FY 2014-2017 Transportation Improvement Program to the Genesee County Metropolitan Alliance. Further discussion ensued.

Action Taken:           **Motion by** Kay Muhammad, **supported by** Robert Cole, to approve the 2014-2017 Transportation Improvement Program (TIP) Amendment #10 as it meets the financial constraints of the TIP and will have no disproportionately high or adverse impacts to any of the identified Environmental Justice (EJ) populations in Genesee County.  
MOTION CARRIED UNANIMOUSLY

**C.       2017-2020 Transportation Improvement Program (TIP) Development Update**

Ms. Sharon Gregory stated staff received a draft FY 2017-2020 TIP development timeline from MDOT. The project selection process is proposed to begin in October 2015. Once the schedule is finalized, staff will begin to work with the TSM Subcommittee to develop policies, procedures and an application for the Call for Projects. Ms. Gregory stated all local road and transit agencies are encouraged to Begin identifying potential projects. Final approval will be in June 2016.

**D.       City of Fenton National Functional Classification (NFC) Proposal**

Ms. Sharon Gregory stated the City of Fenton is proposing to reconnect Caroline Street through the downtown area between Leroy Street and Walnut Street. She stated proposed roads must have a National Functional Classification (NFC) that reflects an expected function in order to be eligible for federal transportation funding. Ms. Gregory stated existing segments of Caroline Street to the west of Leroy Street, and east of Walnut Street are currently classified as Major Collectors. Therefore, designating the future connection between Leroy and Walnut Streets as a Major Collector would allow for a continuous federal-aid route. The length of the proposed route is 0.05 miles and will not significantly impact the total federal-aid road mileage within Genesee County. Ms. Gregory stated the City of Fenton is requesting that the Metropolitan Alliance provide support for the proposed NFC changes.  
Mr. Markland of the City of Fenton was in attendance and stated that this project will

improve the flow of traffic in downtown Fenton.

Action Taken:           **Motion by** Robert Widigan, **supported by** Tom Tithof, to approve the support of the City of Fenton National Functional Classification (NFC) Proposal as it is found to be consistent with the transportation system in Genesee County.

**XII.    OTHER BUSINESS**

There was no Other Business.

**XIII.   ANNOUNCEMENTS**

**A.    2015 Metropolitan Transportation Planning Certification Review for the Flint, Michigan Transportation Management Area (Genesee County Metropolitan Alliance)**

Mr. Jason Nordberg stated that every four years The Metropolitan Alliance has a Certification review by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) to determine if our planning process meets federal transportation planning requirements. In February, staff went through the review process and last week staff received the certification report. We received 3 commendations: 1) for our work with the public; 2) for our Transportation Plan; and 3) for our Non-Motorized Transportation Plan. Along with the commendations, we received 7 minor recommendations. Federal agencies can also give corrective actions and we did not receive any of those.

Mr. Nordberg stated in September Ms. Andrea Dewey of the Federal Highway Administration will attend our meeting and give a presentation regarding the Certification results.

Mr. Nordberg thanked the committee for their support.

Mr. Derek Bradshaw thanked Jason and his staff for the hard work they put into the Federal Certification Review process. He also thanked the Metropolitan Alliance committee and Subcommittee members for their participation.

Mr. Nordberg stated Chairperson Johnson received a letter from The Genesee County Road Commission expressing their sincere thanks for our letter of support for endorsing the 2015 TIGER Discretionary Grant. The funds, if awarded, will be used to complete the interchange at Dort Highway and I-75.

Ms. Patricia Witte asked if anyone knows of a way they can get some potholes repaired.

Ms. Marian Michalik stated Richfield Road repairs are less than a year old and it looks awful already.

Chairperson Johnson stated he would contact Mr. Fred Peivandi of the Genesee County Road Commission and advise him of the issue identified by Ms. Witte and Ms. Michalik.

**XIV. ADJOURNMENT**

Chairperson Johnson adjourned the meeting at 7:38 p.m.

Respectfully submitted,

Debby Compton, Secretary

Genesee County Metropolitan Planning Commission