

**COMMUNITY DEVELOPMENT PROGRAM  
ALLOCATION COMMITTEE MEETING  
May 23, 2019 11:00 a.m.**

**MINUTES**

The Allocation Committee met at 11:00 a.m. on Thursday, May 23, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Christine Durgan called the meeting to order at 11:00 a.m.


 **II. ROLL CALL**

**Present:** Brad Dick, Christine Durgan, David Martin, Ellen Ellenburg, Paula Zelenko, Sheila Taylor, Stephen Fuhr, and Terry Peck.

**Absent:** Jeff Lutze, Mark Emmendorfer, and Kim Courts.

**Others Present:** Derek Bradshaw, Damon Fortney, Katelyn Mehl, and Nichole Odette.

 **III. MINUTES OF THE MARCH 28, 2019 MEETING**

 **Motion: Action:** Approve, **Moved by** Terry Peck, **Seconded by** Brad Dick, to approve the minutes of the March 28, 2019 meeting as presented.

**Motion passed unanimously.**

 **IV. APPROVAL OF THE 2019 GENESEE COUNTY ACTION PLAN**

Damon Fortney explained that the Action Plan describes all proposed CDBG, ESG, and HOME projects and funding amounts for 2019. A public comment period for the Action Plan took place between April 15<sup>th</sup> and May 15<sup>th</sup> and a public hearing was held on May 8<sup>th</sup>. No comments were received.

 **Motion: Action:** Approve, **Moved by** Stephen Fuhr, **Seconded by** Paula Zelenko, to approve the 2019 Action Plan and for Commissioner Ted Henry to sign the HUD grant submittal and acceptance forms, as well as the budget transfers.

**Motion passed unanimously.**

 **V. APPROVAL OF THE 2019 GENESEE COUNTY CDBG CONTRACTS**

Sheila Taylor stated that the County is expecting to receive \$1,827,824 in Community Development Block Grant (CDBG) funds from HUD. The CDBG contract language has not changed from last year. Board Chairperson Ted Henry will sign all subrecipient contracts on behalf of Genesee County. Brad Dick asked for more information regarding the paired testing described in the scope of work for the Legal Services of Eastern


Michigan (LSEM) project. Ms. Taylor explained that LSEM is the designed Fair Housing Center for Genesee County and recipient of HUD funding to ensure that fair housing is being practiced across the County. LSEM sends testers of various ethnicities and family sizes to communities throughout the County to determine whether all were treated equally.

 **Motion: Action:** Approve, **Moved by** Paula Zelenko, **Seconded by** Steven Fuhr, to approve the 2019 Community Development Block Grant (CDBG) contracts and for Commissioner Ted Henry to sign the contracts on behalf of Genesee County.

**Motion passed unanimously.**

#### **VI. APPROVAL OF THE 2019 GENESEE COUNTY ESG CONTRACTS**

Sheila Taylor stated that the County is expecting to receive \$155,000 in Emergency Solutions Grant (ESG) funds for homeless prevention activities. The ESG funding will be awarded to agencies located in the City of Flint, which are eligible because they serve all County residents.

 **Motion: Action:** Approve, **Moved by** Paula Zelenko, **Seconded by** Terry Peck, to approve the 2019 Emergency Solutions Grant (ESG) contracts and for Commissioner Ted Henry to sign the contracts on behalf of Genesee County.

**Motion passed unanimously.**

#### **VII. APPROVAL OF THE 2019 GENESEE COUNTY HOME CONTRACTS**

Sheila Taylor stated that the County is expecting to receive \$802,589 in Home Investment Partnerships (HOME) funds. Metro Community Development will receive funding to administer the Tennant Based Rental Assistance (TBRA) Program, which helps residents attain permanent housing. The HOME Home Improvement Program for seniors and Habitat for Humanity will also receive 2019 HOME funding. Habitat for Humanity is proposing to build three new construction homes in the City of Mt. Morris.

 **Motion: Action:** Approve, **Moved by** Stephen Fuhr, **Seconded by** Brad Dick, to approve the 2019 Home Investment Partnerships (HOME) Program contracts and for Commissioner Ted Henry to sign the contracts on behalf of Genesee County.

**Motion passed unanimously.**

#### **VIII. HUD UPDATE**

Sheila Taylor stated that our HUD representative, Cheryl Mathis, will be on-site to monitor the HOME and ESG programs in mid-July. The monitoring may include the inspection of properties rehabilitated through the Home Improvement Program or by Habitat for Humanity.

The spending deadline for 2014 HOME funding is May 31<sup>st</sup>, so staff will be finishing up the draw-down of those funds today in order to meet the deadline.

HUD has released the 2019 income limits. The median income for Flint and Genesee County was \$57,900 last year and is now \$57,300. As a result, the income limits increased for our programs, which will potentially allow more residents to participate.

## **IX. OTHER BUSINESS**

Commissioner Martin announced that the Community and Economic Development Committee meeting has been moved to June 5<sup>th</sup> so that the Action Plan and the contracts can go before the full Board for approval on June 12<sup>th</sup>. Ms. Taylor explained that the Action Plan should be submitted to HUD 45 days prior to the start of our program year, which is May 1<sup>st</sup>; however, staff received the County's allocation amounts from HUD late again this year. HUD will not accept the Plan without the actual allocation amounts included.

Commissioner Ellenburg asked if the replacement of three windows at the Burton Memorial Library would be an eligible project under the CDBG Program. Ms. Taylor stated that at least 51% of the library patrons must be of moderate to low income in order to utilize CDBG Program funding. The Library Privacy Act may not allow staff to gain access to the addresses of library patrons, which would be needed to determine if they were in low/mod census tract areas. Discussion ensued.

Christine Durgan stated that after this meeting staff is holding a housing listening session, so please feel free to stay and participate.

## **X. ADJOURNMENT**

Ms. Durgan adjourned the meeting at 11:19 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission