

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
Thursday, April 27, 2017
11:00 A.M.
GCMPC Conference Room, 2nd Floor**

A-G-E-N-D-A

- I. Call to Order
- II. Roll Call
- ***III. Minutes of the March 23, 2017 Meeting (attached)
- IV. Opportunity for Individuals to Address the Committee
- ***V. Transfer of Community Development Program Funds (attached)
- ***VI. Approval of the 2017 Genesee County Action Plan (attached)
- VII. HUD Update
- VIII. Other Business
- IX. Adjournment

***Indicates Action Item




**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
March 23, 11:00 a.m.**


MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, March 23, 2017, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

I. CALL TO ORDER

 Christine Durgan called the meeting to order at 11:00 a.m.

II. ROLL CALL

 **Present:** Christine Durgan, Ellen Ellenburg, Jeff Lutze, Karen Miller, Kim Courts, Paula Zelenko, and Sheila Taylor.

Absent: David Martin, Mark Emmendorfer, and Stephen Fuhr.

Others Present: Brad Dick, David Yeoman, and Nichole Odette.

III. MINUTES OF THE FEBRUARY 23, 2017 MEETING


 **Motion: Action:** Approve, **Moved by** Karen Miller, **Seconded by** Ellen Ellenburg, to approve the minutes of the February 23, 2017 meeting as presented.

Motion passed unanimously.


IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMITTEE

 No one spoke at this time.


V. TRANSFER OF HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS

 David Yeoman stated that Metro Community Development has requested \$7,600 in order to continue administering the Tenant Based Rental Assistance Program (TBRA) through the end of program year 2016. Reserve funding from the 2015 HOME Home Improvement Program account will be utilized for the transfer. Ellen Ellenburg asked if the 2015 HOME Program funds will be recaptured if not used by a certain deadline. Sheila Taylor stated that HOME funds have to be attached to a project within two years. Even though HOME funds are set aside for the Home Improvement Program (HIP), staff does not attach them to a project address until a client is approved to go through the HIP. Currently, there are some HOME funds that do have a July spending deadline. TBRA clients can be in the program for two years, so this transfer will allow the current TBRA clients to be housed through September and will also help us meet our spending


deadlines. Karen Miller asked how many clients are currently in the TBRA Program. Ms. Taylor stated there are currently eight clients, however, by September there will only be two in the program. Agencies within the Continuum of Care refer potential clients to Metro Community Development for the TBRA Program.

 **Motion: Action:** Approve, **Moved by** Kim Courts, **Seconded by** Karen Miller, to approve the Transfer of HOME Investment Partnerships Program Funds as presented. **Motion passed unanimously.**


VI. 2017 GENESEE COUNTY ACTION PLAN DRAFT

 David Yeoman stated that the Action Plan is a description of the goals to address the needs within Genesee County and the proposed projects that will address those needs. Staff anticipates receiving \$1,716,591 in CDBG funds, \$154,654 in ESG funds, and \$657,221 in HOME funds, however, these are estimates based on 2016 allocations. Staff may not know the actual 2017 allocations until mid-May and will adjust the amounts accordingly. Mr. Yeoman reviewed slides showing the breakdown of proposed projects in each of the three programs. CDBG participating local units of government are in the second year of the three year funding cycle, so group 2 municipalities were able to submit applications for construction projects for 2017. All local units that applied for 2016 public service projects will continue those projects in 2017. Per HUD requirements, when preparing the 5 year Consolidated Plan staff used public input to determine the needs within Genesee County. This input also guided the 2017 Action Plan needs and projects. Staff updated the community needs survey and sent it to all local units, the Continuum of Care, and our partner agencies to determine if any significant changes needed to be made to the plan. No changes were indicated. The Action Plan public comment period began March 20th and ends on April 21st with a public hearing to be held on April 10th. Any comments received will be incorporated into the Action Plan. After the committee approval process and once the 2017 funding amounts are received from HUD, staff anticipates sending the draft Action Plan to HUD on or around May 17th.

VII. HUD UPDATE

 Christine Durgan stated that the President's budget proposes a 13% decrease in the HUD budget, most of that coming from the CDBG and HOME Programs. The President's budget may change significantly, however, as the House and Senate start to debate the budget. Staff plans to put together information regarding the impact that these programs have had on the local units of government. This information will be forwarded to the local units so that they can use it when talking to their legislators. The Michigan Association of Regions and the Michigan Community Development Association are both working on putting together materials to be used as talking points when contacting legislators as well. Discussion ensued.

VIII. OTHER BUSINESS

 Kim Courts asked what the funding difference for CDBG would be compared to last year. Ms. Taylor stated that we are waiting for our 2017 allocations, but in the past two years the County received approximately \$1.7 million each year. In the last ten years, the

County has received almost \$18 million in CDBG funding and almost \$9 million in HOME funding.

IX. ADJOURNMENT

 Ms. Durgan adjourned the meeting at 11:24 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission

Draft

MEMORANDUM

TO: Members of the Genesee County Allocation Committee

FROM: Sheila Taylor, Principal Planner
Genesee County Metropolitan Planning Commission

DATE: April 27, 2017

SUBJECT: **Transfer of Community Development Program Funds**

The following transfers were requested by the local units of government.

Amount	To Project	From Project	Comments
\$15,737	2016 City of Fenton Sidewalk Improvements	2016 City of Fenton Parks Improvement	Transfer Requested

At this time, staff is recommending approval of the Community Development Program fund transfers by the Allocation Committee.



MEMORANDUM

TO: Members of the Genesee County Allocation Committee

FROM: Sheila Taylor, Principal Planner
Genesee County Metropolitan Planning Commission

DATE: April 27, 2017

SUBJECT: Approval of the 2017 Genesee County Action Plan

Staff has completed the 2017 Genesee County Action Plan for the Community Development Program. Contained within the Plan is a description of the needs within Genesee County and goals to address those needs, along with all activities proposed for 2017 Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funds. Once HUD provides the 2017 annual allocation amounts, the designated project amounts will be adjusted accordingly and the 2017 Annual Action Plan will be submitted to HUD for approval. HUD will not accept the plan until actual amounts have been designated. A list of proposed projects is attached.

Staff requested and encouraged input from the public and all local units of government concerning the draft 2017 Genesee County Action Plan. The 30 day comment period ended April 21, 2017. No comments were received.

The Plan can be viewed in its entirety by clicking the following link:
<http://gcmPC.org/wp-content/uploads/2017/04/Action-Plan-Draft-2017.pdf>

At this time, staff is requesting the approval from the Allocation Committee of the 2017 Action Plan for submittal to HUD in May. This approval will be forwarded to the Genesee County Community and Economic Development Committee at their May 8, 2017 meeting.



**Proposed
2017 Genesee County Annual Action Plan Projects**

(All monetary designations are estimates. Following actual HUD award, allocations will be adjusted accordingly.)

Community Development Block Grant (CDBG) Program - Estimated 2017 Grant Award:
\$1,716,591

Genesee County - CDBG Planning and Administration

Genesee County Metropolitan Planning Commission shall provide 20% of total Community Development Grant funding for Planning and Administration of CDBG projects.

This activity will be funded with **\$343,228** of 2017 Genesee County CDBG funds.

Genesee County - CDBG Home Improvement Program (HIP)

Genesee County shall provide funding for the Community Development Block Grant Home Improvement Program throughout Genesee County.

This activity will be funded with **\$732,584** of 2017 Genesee County CDBG funds.

Atlas Township - Senior Programs

Atlas Township shall provide funding for Senior Services located at 7386 S. Gale Road, Grand Blanc, MI 48439. Funding would be used for the following items: Senior Service Programs, Educational Programs, Instructors and materials, health and safety items such as flu shots, hearing exams, hearing aids, newsletter printing and publishing, public transportation for seniors and disabled residents, Senior Center meals, trip assistant/event assistance programs, emergency radios, library readers, eyeglasses, senior housing needs, bus transportation, computer classes, CPR training, and bone-density screening.

This activity will be funded with **\$2,675** of 2017 Genesee County CDBG funds.

City of Burton - Senior Center Operations

The City of Burton shall fund the Senior Citizen Director's salary at the Burton Senior Citizen Center located at 3410 S. Grand Traverse, Burton, MI 48529.

This activity will be funded with **\$12,379** of 2017 Genesee County CDBG funds.

City of Fenton - Parks Programming for Seniors

The City of Fenton shall assist in the operations of senior programs at the Fenton Community Center, which are managed by the Southern Lakes Parks and Recreation Authority at 150 S. Leroy, Fenton, MI 48430.

This activity will be funded with **\$3,640** of 2017 Genesee County CDBG funds.

City of Flushing - Demolition and Clearance

The City of Flushing shall provide funding for the Demolition and Clearance of the Pool Structure located at 230 S. Cherry Rd., Riverview Park, Flushing, MI 48433 and will also provide funding for the Brick Building Structure located at 528 Sunnyside Dr., Waterworks Park, Flushing, MI 48532

This activity will be funded with **\$35,402** of 2017 Genesee County CDBG funds.

City of Flushing - Removal of Architectural Barriers

The City of Flushing shall provide funding for the Removal of Architectural Barriers, replacing two picnic tables at the Rivertrail Pavilion, located at 230 S. Cherry Rd., Riverview Park, Flushing, MI 48433 with two ADA approved picnic tables.

This activity will be funded with **\$1,863** of 2017 Genesee County CDBG funds.

City of Grand Blanc - Senior Center Operations

The City of Grand Blanc shall fund the Senior Center Director's salary at the Grand Blanc Senior Center located at 12632 Pagels Dr. Grand Blanc, MI 48439.

This activity will be funded with **\$2,647** of 2017 Genesee County CDBG funds.

City of Linden - Senior Center Operations

The City of Linden shall assist in funding operations of the Loose Senior Center located at 707 N. Bridge St. Linden, MI 48451 for expenses such as staff salaries, utilities, and educational classes for seniors.

This activity will be funded with **\$1,361** of 2017 Genesee County CDBG funds.

City of Montrose - Senior Center Operations

The City of Montrose shall assist in funding operations at the Montrose Senior Center located at 200 Alfred Street, Montrose, MI 48457.

This activity will be funded with **\$565** of 2017 Genesee County CDBG funds.

City of Swartz Creek - Senior Center Operations

The City of Swartz Creek shall assist in funding operations by way of salaries, fringes, supplies, and equipment for the Swartz Creek Area Senior Center located at 8095 Civic Drive, Swartz Creek, MI 48473.

This activity will be funded with **\$1,724** of 2017 Genesee County CDBG funds.

City of Swartz Creek - Demolition and Clearance

The City of Swartz Creek shall provide funding for Demolition and Clearance of the structure located at 5157 Morrish Rd., Swartz Creek, MI 48473.

This activity will be funded with **\$12,000** of 2017 Genesee County CDBG funds.

Clayton Charter Township - Removal of Architectural Barriers

Clayton Charter Township shall provide funding for the Removal of Architectural Barriers at the township hall, located at 2011 S. Morrish Rd., Flint, MI 48532, to include ADA accessibility to the counter, drop box, bathroom improvements, and power assist door.

This activity will be funded with **\$42,219** of 2017 Genesee County CDBG funds.

Flint Charter Township - Senior Center Improvements

Flint Charter Township shall provide funding for the repaving of the Senior Center parking lot, located at 707 N. Bridge St., Linden, MI 48451

This activity will be funded with **\$60,000** of 2017 Genesee County CDBG funds.

Flint Charter Township - Code Enforcement

Flint Charter Township shall provide funding for Code Enforcement activities in low to moderate income areas.

This activity will be funded with **\$25,000** of 2017 Genesee County CDBG funds.

Flint Charter Township - Demolition and Clearance

Flint Charter Township shall provide funding for the Demolition and Clearance of structures located at 2031 Westover Dr. Flint, MI 48532, 3184 Hatherly Rd., Flint, MI 48504, 3143 Elms Rd., Swartz Creek, MI 48473, and 3365 Hull St., Flint, MI 48507.

This activity will be funded with **\$30,000** of 2017 Genesee County CDBG funds.

Flint Charter Township - Senior Center Food Pantry

Flint Charter Township shall provide funding to the Senior Center Food Pantry located at 2071 S. Graham Rd. Flint, MI 48532 to purchase food and supplies for seniors in need.

This activity will be funded with **\$12,944** of 2017 Genesee County CDBG funds.

Flint Charter Township - Street Improvement

Flint Charter Township shall provide funding for the repaving of a portion of River Forest Dr. from the Beecher Rd. intersection to 1036 River Forest Dr.

This activity will be funded with **\$97,502** of 2017 Genesee County CDBG funds.

Flushing Charter Township - Demolition and Clearance

Flushing Charter Township shall provide funding for Demolition and Clearance of the property located at 5377 Duffield Rd.

This activity will be funded with **\$35,000** of 2017 Genesee County CDBG funds.

Flushing Charter Township - Senior Center Operations

Flushing Charter Township shall provide funding to the Flushing Area Senior Center at 106 Elm Street, Flushing, MI 48433 to assist in operational expenses.

This activity will be funded with **\$2,931** of 2017 Genesee County CDBG funds.

Flushing Charter Township - Removal of Architectural Barriers

Flushing Charter Township shall provide funding for the Removal of Architectural Barriers by replacing two toilets with ADA approved toilets at the Flushing Township Nature Park, located at 8301 N. McKinley Rd., Flushing, MI 48433. Flushing Charter Township shall provide funding for the Removal of Architectural Barriers by replacing two picnic tables with ADA approved picnic tables at the Flushing Township Nature Park, located at 8301 N. McKinley Rd., Flushing, MI 48433.

This activity will be funded with **\$3,000** of 2017 Genesee County CDBG funds.

Forest Township - Senior Center Operations

Forest Township shall provide funding for operational expenses for the Forest Township Senior Center located at 130 E. Main St. Otisville, MI 48463.

This activity will be funded with **\$1,133** of 2017 Genesee County CDBG funds.

Gaines Township - Senior Center Operations

Gaines Township shall fund activities at the Swartz Creek Area Senior Center located at 8095 Civic Drive Swartz Creek, MI 48473 for tai chi, yoga, chair yoga, dancing, square dancing, water color classes, knitting classes, crochet classes, and computer classes.

This activity will be funded with **\$1,815** of 2017 Genesee County CDBG funds.

Genesee Charter Township - Senior Center Operations

Genesee Charter Township shall provide funding to the Eastside Senior Citizens Center located at 3065 N. Genesee Rd. Flint, MI 48506 for utilities, phone, sewer, insurance, floor maintenance, postage, and operating supplies.

This activity will be funded with **\$9,444** of 2017 Genesee County CDBG funds.

Grand Blanc Charter Township - Senior Center Operations

Grand Blanc Charter Township shall pay for senior center staff salary and fringe benefits at the Grand Blanc Senior Center located at 12632 Pagels Drive, in Grand Blanc. This project will benefit low-to-moderate income individuals.

This activity will be funded with **\$11,208** of 2017 Genesee County CDBG funds.

Legal Services of Eastern Michigan (LSEM) - Fair Housing

The LSEM Fair Housing Center shall conduct paired tests. LSEM offices are located at 436 S. Saginaw Street, Flint, MI 48502.

This activity will be funded with **\$25,000** of 2017 Genesee County CDBG funds.

Mt. Morris Charter Township - Senior Center Operations

Mt. Morris Charter Township shall provide funding to the Kraphol Senior Center located at G-5473 Bicentennial Drive, Mt. Morris, MI 48458. Funds will be used for transportation, wages, and other senior citizens programs.

This activity will be funded with **\$9,708** of 2017 Genesee County CDBG funds.

Mt. Morris Charter Township - Youth Program Operations

Mt. Morris Charter Township shall provide funding for the Youth Program located at 5339 N. Saginaw Street, Flint, MI 48505 to purchase training equipment.

This activity will be funded with **\$2,131** of 2017 Genesee County CDBG funds.

Mt. Morris Charter Township - Code Enforcement

Mt. Morris Charter Township shall provide funding for Code Enforcement activities in low and moderate income areas.

This activity will be funded with **\$57,000** of 2017 Genesee County CDBG funds.

Mt. Morris Charter Township - Street Improvement

Mt. Morris Charter Township shall provide funding for Street Improvements in low and moderate income areas. Mt. Morris Township will add gravel to dirt roads at - Hunter Rd. from Parkway Ave. North to Piper Ave., Beryl Rd. from Pierson Rd. North to Piper Ave., O'Connor Rd. from Pierson Rd. North to Piper Ave., Sherman Rd. from Jennings Rd. East to Orgould St., Gracelawn Ave. from Jennings Rd. East to Orgould St., Home Ave. from Jennings Rd. East to Orgould St., Hobson Ave. from Jennings Rd. East to Orgould St., Orgould St. from Home Ave. to Hobson Ave.

This activity will be funded with **\$100,000** of 2017 Genesee County CDBG funds.

Mt. Morris Charter Township - Demolition and Clearance

Mt. Morris Charter Township shall provide funding for Demolition and Clearance associated with the structures located at 1407 Charwood Rd., Mt. Morris, MI 48458, 6176 Natchez Dr., Mt. Morris, MI 48458, 6167 Hilton Ln., Mt. Morris, MI 48458, 6186 Hilton Ln., Mt. Morris, MI 48458, and 6126 Palmetto Dr., Mt. Morris, MI 48458.

This activity will be funded with **\$26,546** of 2017 Genesee County CDBG funds.

Mundy Charter Township - Vocational Independence Program (VIP)

Mundy Charter Township shall provide funding to the Vocational Independence Program (VIP) for gardening skills training for disabled persons at 5069 Van Slyke Road Flint, MI 48507.

This activity will be funded with **\$4,183** of 2017 Genesee County CDBG funds.

Richfield Township - Recreation Program

Richfield Township shall provide funding to low and moderate income families for expenses associated with recreational programs. The Richfield Township Hall is located at 5381 N. State Road Davison, MI 48423.

This activity will be funded with **\$276** of 2017 Genesee County CDBG funds.

Richfield Township - Senior Center Operations

Richfield Township shall provide funding to the Davison Area Senior Center located at 10135 Lapeer Road, Davison, MI 48423 for operational expenses.

This activity will be funded with **\$2,480** of 2017 Genesee County CDBG funds.

Theftord Township - Code Enforcement

Theftord Township shall provide funding for Code Enforcement and Ordinance Enforcement.

This activity will be funded with **\$2,412** of 2017 Genesee County CDBG funds.

Vienna Charter Township - Senior Center Operations

Vienna Charter Township shall provide funding for operational expenses at the Clio Area Senior Center located at 2136 W. Vienna Road, Clio, MI 48420 for operations such as daily lunches, commodity food distribution, medical services, recreational services, and educational services.

This activity will be funded with **\$4,591** of 2017 Genesee County CDBG funds.

Emergency Solutions Grant (ESG) – Estimated 2017 Grant Award: **\$154,654**

Genesee County - Emergency Solutions Grant Planning and Administration

Genesee County shall provide funding for Planning and Administration of Emergency Solutions Grant projects throughout Genesee County.

This activity will be funded with **7.5%** of total grant of 2017 Genesee County ESG funds.

Genesee County Youth Corporation - Emergency Shelter

Genesee County Youth Corporation shall pay for expenses associated with shelter operations at the REACH shelter located at 914 Church Street, Flint, MI 48502.

This activity will be funded with **\$19,631** of 2017 Genesee County ESG funds.

My Brother's Keeper - Emergency Shelter

My Brother's Keeper shall pay for expenses associated with shelter operations at the shelter located at 101 N. Grand Traverse Street, Flint, MI 48503.

This activity will be funded with **\$19,631** of 2017 Genesee County ESG funds.

Shelter of Flint - Emergency Shelter

The Shelter of Flint shall pay for expenses associated with shelter operations.

This activity will be funded with **\$19,631** of 2017 Genesee County ESG funds.

YWCA - Emergency Shelter

The YWCA shall pay for expenses related to shelter operations for the YWCA SafeHouse.

This activity will be funded with **\$26,461** of 2017 Genesee County ESG funds.

GCCARD - Homeless Prevention

GCCARD shall pay for utilities arrearages, rent/mortgage arrearages, security deposits, and first month's rent.

This activity will be funded with **\$10,669** of 2017 Genesee County ESG funds.

Shelter of Flint - Homeless Prevention

The Shelter of Flint shall pay for utilities arrearages, rent/mortgage arrearages, security deposits, and first month's rent.

This activity will be funded with **\$10,669** of 2017 Genesee County ESG funds.

Shelter of Flint - Rapid Rehousing

The Shelter of Flint shall pay for One Stop case management services.

This activity will be funded with **\$17,782** of 2017 Genesee County ESG funds.

Metro Community Development - HMIS

Metro Community Development shall pay for the salaries of the HMIS operators.

This activity will be funded with **\$7,113** of 2017 Genesee County ESG funds.

HOME Investment Partnership Program - Estimated 2017 Grant Award: **\$657,221**

Genesee County - HOME Planning and Administration

Genesee County shall provide funding for HOME Planning and Administration of HOME projects throughout Genesee County.

This activity will be funded with **10%, or approximately \$65,722**, of total grant monies of 2017 Genesee County HOME funds.

Habitat for Humanity - HOME Affordable Housing (CHDO Reserve)

Genesee County Habitat for Humanity is proposing to build two new construction homes, one located at 4331 Hill Road, Mundy Township and the other on Calkins Rd, Flint Township. The homes will be accessible, have Energy Star rated appliances and Water-sense fixtures, 2x6 construction will allow for increased insulation and non-toxic building materials will be utilized. The homes will be sold to low-income buyers.

This activity will be funded with **\$150,000** of 2017 Genesee County HOME funds.

Genesee County - HOME Home Improvement Program (HIP)

Genesee County shall provide funding for HOME HIP projects to benefit low-and moderate-income residents throughout Genesee County.

This activity will be funded with **\$200,000** of 2017 Genesee County HOME funds.

Genesee County - HOME Tenant Based Rental Assistance (TBRA)

Genesee County shall provide funding for HOME TBRA activities to benefit low-and moderate-income residents throughout Genesee County.

This activity will be funded with **\$33,000** of 2017 Genesee County HOME funds.

Genesee County - HOME Down Payment Assistance (DPA)

Genesee County shall provide funding for HOME Down Payment Assistance activities to benefit low-and moderate-income residents throughout Genesee County.

This activity will be funded with **\$15,000** of 2017 Genesee County HOME funds.

Genesee County - Housing Activities

Genesee County shall provide funding for Housing activities to benefit low-and moderate-income residents throughout Genesee County.

This activity will be funded with **\$193,499** of 2017 Genesee County HOME funds.