

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
March 23, 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, March 23, 2017, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

I. CALL TO ORDER

 Christine Durgan called the meeting to order at 11:00 a.m.

II. ROLL CALL

 **Present:** Christine Durgan, Ellen Ellenburg, Jeff Lutze, Karen Miller, Kim Courts, Paula Zelenko, and Sheila Taylor.

Absent: David Martin, Mark Emmendorfer, and Stephen Fuhr.

Others Present: Brad Dick, David Yeoman, and Nichole Odette.

III. MINUTES OF THE FEBRUARY 23, 2017 MEETING

 **Motion: Action:** Approve, **Moved by** Karen Miller, **Seconded by** Ellen Ellenburg, to approve the minutes of the February 23, 2017 meeting as presented.

Motion passed unanimously.

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMITTEE

 No one spoke at this time.

V. TRANSFER OF HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS

 David Yeoman stated that Metro Community Development has requested \$7,600 in order to continue administering the Tenant Based Rental Assistance Program (TBRA) through the end of program year 2016. Reserve funding from the 2015 HOME Home Improvement Program account will be utilized for the transfer. Ellen Ellenburg asked if the 2015 HOME Program funds will be recaptured if not used by a certain deadline. Sheila Taylor stated that HOME funds have to be attached to a project within two years. Even though HOME funds are set aside for the Home Improvement Program (HIP), staff does not attach them to a project address until a client is approved to go through the HIP. Currently, there are some HOME funds that do have a July spending deadline. TBRA clients can be in the program for two years, so this transfer will allow the current TBRA clients to be housed through September and will also help us meet our spending

deadlines. Karen Miller asked how many clients are currently in the TBRA Program. Ms. Taylor stated there are currently eight clients, however, by September there will only be two in the program. Agencies within the Continuum of Care refer potential clients to Metro Community Development for the TBRA Program.

 **Motion: Action:** Approve, **Moved by** Kim Courts, **Seconded by** Karen Miller, to approve the Transfer of HOME Investment Partnerships Program Funds as presented.
Motion passed unanimously.

VI. 2017 GENESEE COUNTY ACTION PLAN DRAFT

 David Yeoman stated that the Action Plan is a description of the goals to address the needs within Genesee County and the proposed projects that will address those needs. Staff anticipates receiving \$1,716,591 in CDBG funds, \$154,654 in ESG funds, and \$657,221 in HOME funds, however, these are estimates based on 2016 allocations. Staff may not know the actual 2017 allocations until mid-May and will adjust the amounts accordingly. Mr. Yeoman reviewed slides showing the breakdown of proposed projects in each of the three programs. CDBG participating local units of government are in the second year of the three year funding cycle, so group 2 municipalities were able to submit applications for construction projects for 2017. All local units that applied for 2016 public service projects will continue those projects in 2017. Per HUD requirements, when preparing the 5 year Consolidated Plan staff used public input to determine the needs within Genesee County. This input also guided the 2017 Action Plan needs and projects. Staff updated the community needs survey and sent it to all local units, the Continuum of Care, and our partner agencies to determine if any significant changes needed to be made to the plan. No changes were indicated. The Action Plan public comment period began March 20th and ends on April 21st with a public hearing to be held on April 10th. Any comments received will be incorporated into the Action Plan. After the committee approval process and once the 2017 funding amounts are received from HUD, staff anticipates sending the draft Action Plan to HUD on or around May 17th.

VII. HUD UPDATE

 Christine Durgan stated that the President's budget proposes a 13% decrease in the HUD budget, most of that coming from the CDBG and HOME Programs. The President's budget may change significantly, however, as the House and Senate start to debate the budget. Staff plans to put together information regarding the impact that these programs have had on the local units of government. This information will be forwarded to the local units so that they can use it when talking to their legislators. The Michigan Association of Regions and the Michigan Community Development Association are both working on putting together materials to be used as talking points when contacting legislators as well. Discussion ensued.

VIII. OTHER BUSINESS

 Kim Courts asked what the funding difference for CDBG would be compared to last year. Ms. Taylor stated that we are waiting for our 2017 allocations, but in the past two years the County received approximately \$1.7 million each year. In the last ten years, the

County has received almost \$18 million in CDBG funding and almost \$9 million in HOME funding.

IX. ADJOURNMENT

 Ms. Durgan adjourned the meeting at 11:24 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission