

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
July 28, 2016, 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, July 28, 2016, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

I. CALL TO ORDER



Christine Durgan called the meeting to order at 11:05 a.m.

II. ROLL CALL



Present: Christine Durgan, Jeff Lutze, Karen Miller, Mark Emmendorfer, Paula Zelenko, Pegge Adams, Sheila Taylor, and Stephen Fuhr.

Absent: Jamie Curtis, John Northrup, and Richard Abrams.

Others Present: Claire Wilke and Nichole Odette.

III. MINUTES OF THE MAY 26, 2016 MEETING



Motion: Action: Approve, **Moved by** Pegge Adams, **Seconded by** Karen Miller, to approve the minutes of the May 26, 2016 regular meeting minutes as presented.

Motion passed unanimously.

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMITTEE



No one spoke at this time.

V. COMMUNITY DEVELOPMENT PROGRAM TRANSFER



Motion: Action: Approve, **Moved by** Mark Emmendorfer, **Seconded by** Paula Zelenko, to approve the Community Development Program transfer of funds as presented.

Motion passed unanimously.

VI. CAPER PRESENTATION



Claire Wilke stated that staff has just submitted the 2015 Consolidated Annual Performance Evaluation Report (CAPER) to HUD. The report is completed at the end of every program year to show HUD how we spent our federal funding. The Action Plan is completed before the program year begins and shows HUD how we plan to spend our funding. The 2015 CAPER details all projects funded between May 1, 2015 and April 30,

2016. During the 2015 program year, \$1,877,518 in Community Development Block Grant funds were spent to complete 29 projects and to begin 11 projects. The majority of the projects were demolitions, the Home Improvement Program, Public Facilities and Improvements, Public Service, Sidewalk Improvements, and Street Improvements. Many of the 2015 program year construction projects are just getting underway, as those contracts extend beyond the end of the program year. Over \$800,000 in HOME Program funding was spent on projects by Habitat for Humanity and the Genesee County Home Improvement Program. Habitat rehabilitated one home and built four new homes, all of which included Energy Star rated appliances and fixtures and are A.D.A compliant. The HOME-funded Home Improvement Program assisted 13 households. Over \$177,000 in Emergency Solution Grants (ESG) funds were utilized for Emergency Shelter and Homeless Prevention. Emergency Shelter services were provided by the Shelter of Flint, the YWCA Safe House Program, and REACH, a shelter for runaways and youth, operated by Genesee County Youth Corporation. Homeless Prevention funds were used to prevent individuals or families from becoming homeless by providing first month's rent, utilities, rent arrearages or security deposits. During the program year, 1,189 clients were served utilizing ESG funds. Discussion ensued.

VII. HUD UPDATE



Sheila Taylor stated that the 2016 Action Plan was sent to HUD in April. Our local HUD representative has approved the Plan and sent our funding request on to HUD in Washington. Staff anticipates signing the 2016 contracts early next month. Although HUD is late in releasing our funding and will not extend our spending deadlines, staff will not penalize the sub-recipients with shortened contract deadlines. The local units will still have one year to spend public service funds and 1.5 years to spend construction funds. HUD was on site yesterday to monitor our labor standards and staff appears to be following all federal regulations. Staff encourages the local units with construction projects to send in all labor standard documents prior to paying the contractors, in case information is missing or incomplete.

VIII. OTHER BUSINESS



Christine Durgan stated that staff will be hosting an additional Household Hazardous Waste collection on August 20th at Lake Fenton High School and the Flint Water Service Center from 10:00 a.m. to 2:00 p.m. Staff is currently preparing an agenda for the Annual Planning Forum.

IX. ADJOURNMENT



Ms. Durgan adjourned the meeting at 11:22 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission