

**COMMUNITY DEVELOPMENT PROGRAM  
ALLOCATION COMMITTEE MEETING  
September 4, 2014, 10:30 a.m.**


**MINUTES**

The Allocation Committee met at 10:30 a.m. on Thursday, September 4, 2014, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

**I. CALL TO ORDER**

 Ms. Durgan called the meeting to order at 10:32 a.m.


**II. ROLL CALL**


 **Present:** Christine Durgan, Jeff Lutze, John Northrup, Mark Emmendorfer, Paula Zelenko, Pegge Adams, Richard Abrams and Sheila Taylor.

**Absent/Excused:** Karen Miller, Omar Sims and Stephen Fuhr.

**Others Present:** Lamonica Harris, Claire Wilke and Nichole Odette.


**III. MINUTES**

 **Minutes of the July 10, 2014 Regular Meeting**


 **Motion: Action:** Approve, **Moved by** Paula Zelenko, **Seconded by** Richard Abrams, to approve the July 10, 2014 regular meeting minutes as presented.

**Motion passed unanimously.**

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMITTEE**

 Lamonica Harris introduced herself and offered her services to the committee.


**V. CDBG TRANSFER OF FUNDS**


 Ms. Wilke explained that there were unutilized funds in the 2012 HOME Program, so those funds will be transferred to Habitat for Humanity's current Rehabilitation/New Construction project. Thetford Township completed two 2012 projects, so the unutilized funds will be recaptured. The City of Swartz Creek's Community Development allocation was less than their project amount, so they are requesting additional funding.

 **Motion: Action:** Approve, **Moved by** Paula Zelenko, **Seconded by** Pegge Adams, to approve the Community Development Block Grant transfer of funds as presented.

**Motion passed unanimously.**


## VI. NEIGHBORHOOD STABILIZATION PROGRAM AND HOME PROGRAM PARTICIPATING LENDER AGREEMENTS

 Ms. Taylor explained that there are currently three lenders, AmeriHome Mortgage, Chase Bank, and FifthThird Bank, which work with the County to provide mortgages and down payment assistance through the Neighborhood Stabilization Program and HOME Program. FirstMerit Bank, N.A. has applied and completed the application process to become a participating lender for these programs.

 **Motion: Action:** Approve, **Moved by** Richard Abrams, **Seconded by** Jeff Lutze, to recommend approval to the Genesee County Community and Economic Development Committee that Genesee County enter into agreements with FirstMerit Bank, N.A. to provide Neighborhood Stabilization Program and HOME Program lending services.


**Motion passed unanimously.**

## VII. HUD UPDATE

 Ms. Wilke stated that staff is currently in the process of drafting the 2015-2018 Consolidated Plan. Over 1,000 surveys were sent to citizens to request input on the needs in their communities. A separate more detailed survey will be sent to the local units of government regarding their community's needs and ways in which to allocate funding. The 2015 Community Development Block Grant applications will be sent out this month to the Group 3 communities: Montrose, Montrose Township, Vienna Township, Thetford Township, Genesee Township, Village of Otter Lake, Forest Township, Village of Otisville, Richfield Township, Davison Township, Atlas Township and the Village of Goodrich.

Ms. Taylor stated that the new HUD low/mod maps will be sent out to the local units this month. According to HUD, current contracts will continue to use the 2000 Census low/mod maps and all new contracts will use the 2010 Census low/mod maps.

## VIII. OTHER BUSINESS

 Mr. Lutz asked if there was any Blight Elimination Grant funding left. Ms. Taylor explained that the funding had to be spent by the end of August and that seventeen properties were demolished using Blight Elimination Grant funds. Ms. Durgan added that CDBG funding can be used for certain types of demolition activities. Discussion ensued.

## IX. ADJOURNMENT

 Ms. Durgan adjourned the meeting at 10:43 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission