

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
February 7, 2013, 10:30 a.m.**


MINUTES

The Allocation Committee met at 10:30 a.m. on Thursday, February 7, 2013, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

I. CALL TO ORDER

Ms. Durgan called the meeting to order at 10:33 a.m.

Roll Call

 **Present:** Christine Durgan, Karen Miller, Paula Zelenko, Pegge Adams, Richard Abrams, Stephen Fuhr, Sheila Taylor.

Absent/Excused: Jeff Lutze, John Northrup, Mark Emmendorfer.

Others Present: Boots Abrams, Derek Bradshaw, Paul Brake, Anna King.


II. MINUTES

Minutes of the January 10, 2013 Regular Meeting

 **Motion: Action:** Approve, **Moved by** Richard Abrams, **Seconded by** Paula Zelenko to approve the minutes of the January 10, 2013 meeting, as written.

Motion passed unanimously.


III. TRANSFER OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

 Ms. Taylor explained staff's request to transfer unused CDBG funds to projects for the City of Grand Blanc and Argentine Township in order to satisfy HUD spending requirements.

 **Motion: Action:** Approve, **Moved by** Karen Miller, **Seconded by** Paula Zelenko to approve the transfer of CDBG funds, as presented.

Motion passed unanimously.


IV. 2012 HOME APPLICATIONS

 Ms. Taylor gave an overview of the two HOME application presentations given by Family Services Agency and Habitat for Humanity at the January Allocation meeting.


 **Motion: Action:** Approve, **Moved by** Pegge Adams, **Seconded by** Karen Miller to approve funding the 2012 HOME applications.

Motion passed unanimously.


V. CDBG PROGRAM REVIEW

 Ms. Taylor stated that because of issues with the local units meeting spending deadlines, staff is asking for suggestions to improve the administration of CDBG funds. It was suggested that staff give presentations at upcoming Small Cities and Township Association meetings.

VI. Draft 2013 ANNUAL ACTION PLAN

 Ms. King stated that the 30-day Public Comment period for the 2013 Draft Action Plan will begin February 11, 2013 and end March 12, 2013. Staff will hold an informal Public Input Session on February 20th in hopes of garnering more public involvement. The final version will be submitted to this committee next month for approval.


VII. HUD UPDATE

 Ms. Taylor stated that because HUD hasn't released new Census data yet, estimates based on last year's allocations were used in the 2013 Action Plan. The 2013 Median Family Income chart for Flint and Genesee County was distributed. The income limits are used to determine funding eligibility for CDBG and HIP funding.

VIII. OTHER BUSINESS

 None.

IX. ADJOURNMENT

 **Motion: Action: Approve, Moved by** Richard Abrams, **Seconded by** Pegge Adams to adjourn the meeting at 11:07 a.m.
Motion passed unanimously.

Respectfully submitted,
Nichole Odette, Secretary