

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
November 7, 2013, 10:30 a.m.**

MINUTES

The Allocation Committee met at 10:30 a.m. on Thursday, November 7, 2013, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

I. CALL TO ORDER



Ms. Durgan called the meeting to order at 10:34 a.m.



Roll Call

Present: Christine Durgan, Jeff Lutze, Pegge Adams, Richard Abrams, Sheila Taylor, Stephen Fuhr, Paula Zelenko.

Absent/Excused: John Northrup, Karen Miller, Mark Emmendorfer, Omar Sims.

Ms. Durgan introduced Ms. Claire Wilke, our newest Planner, who has been assigned to work on the Community Development Block Grant Program. She is also working on the update of the Genesee County Hazard Mitigation Plan.

II. MINUTES

Minutes of the September 5, 2013 Regular Meeting



Motion: Action: Approve, **Moved by** Pegge Adams, **Seconded by** Jeff Lutze to approve the minutes of the September 5, 2013 meeting as written.

Motion passed unanimously.

III. TRANSFER OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS



Ms. Taylor explained that Vienna Township is requesting to move a portion of funds from their Removal of Architectural Barriers project to their Senior Center Improvement project.



Motion: Action: Approve, **Moved by** Richard Abrams, **Seconded by** Stephen Fuhr to approve the transfer of Community Development Block Grant funds as presented.

Motion passed unanimously.

IV. 2014 MEETING DATES




Ms. Durgan stated that this committee normally meets the first Thursday of the month, however due to the New Year's and Fourth of July holidays, the meeting dates for those two months will be on the second Thursday.




Motion: Action: Approve, **Moved by** Stephen Fuhr, **Seconded by** Richard Abrams to approve the 2014 Meeting Dates as presented.

Motion passed unanimously.


V. METRO COMMUNITY DEVELOPMENT CONTRACT AMENDMENT

 Ms. Pinter explained that Metro Community Development (MCD) is currently under contract with the County to provide mortgages to low and moderate income clients in order to purchase rehabilitated Neighborhood Stabilization Program (NSP) homes. NSP guidelines require that 25% of funds must assist households that are very low income. In order to satisfy this requirement, staff is requesting to give MDC an additional \$110,000 of previously utilized HOME funding. Staff estimates that this funding will assist up to 6 very low income households attain mortgages. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Pegge Adams, **Seconded by** Richard Abrams to approve the contract amendment that will provide an additional \$110,000 in HOME funding to Metro Community Development.

Motion passed unanimously.

VI. OTHER BUSINESS

 Ms. Taylor stated that HUD came in September to do environmental monitoring and staff is waiting for the results. Staff has recently received approval from HUD of the 2012 CAPER, which is an end of the year report of how all funds were spent. The Group 2 CDBG applications are due on November 27th. Since the new HUD low to moderate income maps are still not available, our HUD representative stated that the maps from the 2000 Census should be used to complete the 2014 CDBG applications.

VII. ADJOURNMENT

 Ms. Durgan adjourned the meeting at 10:49 a.m.

Respectfully submitted,
Nichole Odette, Secretary