


**COMMUNITY DEVELOPMENT PROGRAM  
ALLOCATION COMMITTEE MEETING  
June 6, 2013, 10:30 a.m.**

**MINUTES**

The Allocation Committee met at 10:30 a.m. on Thursday, June 6, 2013, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

**I. ROLL CALL**


Ms. Durgan called the meeting to order at 10:35 a.m.

 **Present:** Christine Durgan, Karen Miller, Paula Zelenko, Richard Abrams, Sheila Taylor, Stephen Fuhr.

**Absent/Excused:** Jeff Lutze, John Northrup, Mark Emmendorfer, Omar Sims, Pegge Adams.


**II. MINUTES**

**Minutes of the April 4, 2013 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Richard Abrams, **Seconded by** Stephen Fuhr to approve the minutes of the April 4, 2013 meeting, as written.

**Motion passed unanimously.**


**III. Metro Community Development Affordable Mortgage Program**

 Ms. Taylor explained the Metro Community Development (Metro) is proposing to serve as a lender and credit counselor to clients that may not be able to secure a traditional mortgage. Metro anticipates it will be able to assist five families with average mortgages of \$40,000. The mortgage payments will revert back to GCMPC as program income. Draft contracts were handed out.

 **Motion: Action:** Approve, **Moved by** Stephen Fuhr, **Seconded by** Karen Miller to approve funding the Metro Community Development Affordable Mortgage Program with \$210,000 of HOME funds.

**Motion passed unanimously.**


**IV. Metro Community Development Tenant Based Rental Assistance Program**

 Ms. Taylor explained that staff has worked with Metro on the Tenant Based Rental Assistance Program (TBRA) since 2007. Through the TBRA Program, Metro will provide rental assistance for up to two years to clients that are homeless or near homeless. Metro anticipates it will be able to assist twelve households with \$125,000 of HOME funds. Draft contracts were handed out.

 **Motion: Action:** Approve **Moved by** Stephen Fuhr, **Seconded by** Karen Miller to approve funding the Metro Community Development Tenant Based Rental Assistance Program with \$125,000 in HOME funds.

**Motion passed unanimously.**


#### **V. Transfer of Funds Approval**

 Ms. Welch explained that Flint Township had previously requested that staff recapture unspent 2011 funds and use them to repay a loan to the County; however, now Flint Township is requesting to instead use those funds to complete their 2011 Ditching and Street and Lighting Improvement projects. Both the Village of Gaines and Gaines Township finished 2011 projects under budget, so unused funds will be recaptured. Atlas Township is requesting to transfer funds between two 2012 projects.

 **Motion: Action:** Approve **Moved by** Paula Zelenko, **Seconded by** Karen Miller to approve the transfer of Community Development Block Grant funds, as presented.

**Motion passed unanimously.**


#### **VI. HUD Update**

 Ms. Taylor stated that the CDBG Program will be receiving \$1.7 million for 2013, up from \$1.6 million in 2012 and the HOME Program will be receiving \$610,000, up from \$595,000 in 2012. HUD also advised staff that the County will be receiving an Emergency Solutions Grant (previously named the Emergency Shelter Grant) in the amount of \$120,000. Per HUD, the additional grant and increase in funding is due to the community information gathered in the 2010 Census. Ms. Taylor stated that the 2013 Consolidated Plan will need to be updated to reflect the new funding amounts and the Emergency Solutions Grant.

#### **VII. Other Business**

 None.

#### **VIII. Adjournment**

 Ms. Durgan adjourned the meeting at 10:51 a.m.

Respectfully submitted,  
Nichole Odette, Secretary